

**Bòrd na Gàidhlig**  
**Minutes of Board Meeting**  
**Great Glen House, Inverness**  
**Tuesday 17 December 2013: 16.00 - 18.30**

**Present**

**Board Members**

Iain Campbell - *Chair*  
Elizabeth McAtear  
Christine Allon  
John MacLeod  
Shona MacLennan  
June Graham  
Coll MacDonald  
Kenneth MacKinnon

**Staff**

(IC) John Angus MacKay - *Ceannard* (JAM)  
(EMA) Mairi MacMillan (MMM)  
(CA) Alasdair MacKinnon (AMK)  
(JML) David Boag (DB)  
(SML) Steven MacIver (SMI)  
(JG)  
(CMD)  
(KMK)

**BnG-4-1314-00**

(a)

**Census – Report from the Chair**

The Chair and Ceannard gave a presentation of the findings from the 2011 Census. Members noted the information and questions were welcomed on the information that had been presented.

(b)

**Restructuring - Update from the Ceannard**

The Ceannard updated Members on how matters were progressing with regard to the organisational restructuring of Bòrd na Gàidhlig.

(c)

**Contracts for the Gaelic Organisations**

- Draft agreements 2014-16

CMD declared an interest in BNG-4-1314-00-c (Stòrlann and Ceòlas).  
JML declared an interest in BNG-4-1314-00-c (An Comunn Gàidhealach).

Members noted the information in the paper and the Board moved to accept Recommendation B and that there would be a 2-year agreement, in principle. Members requested that the Gaelic organisations, who receive funding, should be asked to submit detailed reports to Bòrd na Gàidhlig.

**Bòrd na Gàidhlig**  
**Minutes of Board Meeting**  
**Great Glen House, Inverness**  
**Wednesday 18 December 2013: 09.30 - 15.00**

**Present**

**Board Members**

Iain Campbell - *Cathraiche*  
Elizabeth McAtear  
Murdo MacLennan  
Christine Allon  
John MacLeod  
Shona MacLennan  
June Graham  
Coll MacDonald  
Kenneth MacKinnon

**Staff**

(IC) John Angus MacKay - *Ceannard* (JAM)  
(EMA) Mairi MacMillan (MMM)  
(MML) Alasdair MacKinnon (AMK)  
(CA) David Boag (DB)  
(JML) Steven MacIver (SMI)  
(SML) Alex Graham *\*Finance only\** (AG)  
(JG)  
(CMD)  
(KMK)

<b>BnG-4-1314-01</b>	<b>PRELIMINARIES</b>
<b>(a)</b>	Present and apologies
	An apology was recorded from Kenneth Nicolson (KN).
<b>(b)</b>	Declaration of Interest
	CMD declared an interest in BNG-4-1314-00-c (Stòrlann and Ceòlas). JML declared an interest in BNG-4-1314-00-c (An Comunn Gàidhealach).
<b>(c)</b>	Chair's Report
	The Chair reported on the work he had carried out on behalf of the Bòrd since the time of the last Board Meeting. Members noted the information and questions were welcomed.  The Chair thanked the Ceannard and the officers for their support in the past few months.
<b>(d)</b>	Chief Executive's Report
	The Ceannard presented his report and spoke on several points in detail.  The Ceannard informed Members of the situation regarding Comunn na Gàidhlig, Clì Gàidhlig agus Comann nam Pàrant. It was agreed that discussions would continue with those organisations.  The Ceannard recommended that the Bòrd should continue to support the Gaelic Awards - this was agreed.
	<b>Minutes:</b>
<b>(e)</b>	• Board Meeting on 24/09/2013 - draft
	The Minutes of the Board Meeting 24/09/2013 were approved with no amendments.
<b>(f)</b>	• Meeting of the Policy and Finance Committee 08/10/2013 - draft
	Members noted the information presented in the Minutes of the Meeting of the Policy and Finance Committee held on 08/10/2013 – draft.
<b>(g)</b>	• Meeting of the Gaelic Development Committee 28/11/2013 - draft
	Members noted the information presented in the Minutes of the Meeting of the Gaelic Development Committee held on 28/11/2013 – draft.

<b>(h)</b>	<ul style="list-style-type: none"> <li>Meeting of the Audit Committee 14/11/2013 - draft</li> </ul>
	Members noted the information presented in the Minutes of the Meeting of the Audit Committee held on 14/11/2013 - draft.
<b>BnG-4-1314-02</b>	<b>DEVELOPMENT</b>
<b>(a)</b>	<b>National Gaelic Language Plan</b> Implementing the National Gaelic Language Plan
	<ul style="list-style-type: none"> <li>Presentation from the Head of Education &amp; Learning</li> </ul>
	MMM gave an update on the work of the Bòrd's Education Department and Members noted the information. It was agreed that developments should be monitored with regard to discussions with Comhairle nan Eilean Siar on the possibility of some schools in the Western Isles being designated as dedicated Gaelic schools.
	<ul style="list-style-type: none"> <li>Presentation from the Head of Gaelic Usage</li> </ul>
	DB gave an update on the work of the Bòrd's Gaelic Usage Department and Members noted the information.
<b>(b)</b>	<b>Gaelic Language Plans</b>
	<ul style="list-style-type: none"> <li>Highlands and Islands Airports</li> </ul>
	Members noted the Gaelic Language Plan and some small amendments were recorded separately. The plan was approved.
	<ul style="list-style-type: none"> <li>South Lanarkshire Council</li> </ul>
	Members noted the Gaelic Language Plan and some small amendments were recorded separately. The plan was approved.
<b>(c)</b>	<b>Colm Cille</b>
	<ul style="list-style-type: none"> <li>The Colm Cille Partnership</li> </ul>
	DB explained the history behind the Colm Cille fund and the relationship between Bòrd na Gàidhlig and Foras na Gaeilge in Ireland. DA had reported the Scottish Government's position with regard to the fund. Members requested that officers prepare a report on the future of Colm Cille in the coming years, where it is asked: what is the fund achieving, is it contributing the Bòrd's priorities.
<b>BnG-4-1314-03</b>	<b>CORPORATE MATTERS</b>
	<b>Finance</b>
<b>(a)</b>	<ul style="list-style-type: none"> <li>Report on the Budget for 2013-14</li> </ul>
	AMK spoke on the budgets which were presented to Members, and they noted the information presented. Questions were then welcomed from Members.
<b>(b)</b>	<ul style="list-style-type: none"> <li>Budget for 2014/15 &amp; 2015/16</li> </ul>
	Members noted the information presented.
<b>(c)</b>	<ul style="list-style-type: none"> <li>Shared Services</li> </ul>
	AG spoke on the paper and Members noted the information.
<b>(d)</b>	<ul style="list-style-type: none"> <li>Procurement</li> </ul>
	AG spoke on the paper and Members noted the information.
	<ul style="list-style-type: none"> <li><b>Funding Applications &gt;£5k</b></li> </ul>
<b>(e)</b>	PT1 Aiseag
	<p style="text-align: right;"><i>*DB left the meeting*</i></p> <p style="text-align: right;"><i>*BOH joined the meeting*</i></p> <p>BOH spoke on the application that had been received and recommended that Members approve the recommendation in the paper. Members approved the recommendation.</p> <p style="text-align: right;"><i>*BOH left the meeting*</i></p>

<b>(f)</b>	PT2 Stòrlann/Scholar
	<i>*DB returned to the meeting*</i> MMM presented the paper and asked Members to approve the recommendation in the paper. Members approved the recommendation and it was requested that Scholar be asked to be aware of Gaelic from the outset when they are planning and creating resources.
	<b>Corporate Governance</b>
<b>(g)</b>	• Implementing the Corporate Plan 2013-14
	AG spoke on the paper presented to Members. Members noted the information and they approved the Corporate Plan Performance Report 2013-14.
<b>(h)</b>	• Corporate Plan 2014-17 – draft
	Members noted the information and the Corporate Plan 2014-2017 was approved. There was discussion on the Key Performance Indicators and some small amendments were recommended and implemented. Members indicated that they had noted progress in the Corporate Plan over the last few years.
<b>(i)</b>	• Records Management Plan - draft
	AMK spoke on the plan and Members noted the information in the plan. Members approved the plan.
<b>(j)</b>	• Disaster Recovery Plan – draft
	SMI spoke on the paper which was presented to the Board. The policy was approved.
<b>(k)</b>	• Complaints Policy - draft
	SMI spoke on the paper which was presented to the Board. The policy was approved.
<b>(l)</b>	• Gaelic Policy – draft
	SMI spoke on the paper which was presented to the Board. The policy was approved with the recommendation that meetings of the Audit Committee be held in Gaelic in the future.
<b>(m)</b>	• An Lèanag
	AMK explained the situation regarding the offices at An Lèanag and Members noted the information presented. Members agreed that they were happy for officers to continue with their discussions with the Scottish Government in order to find a solution regarding the offices in Glasgow. DA had said that his department would assist in dealing with the Scottish Government's Property Division.
<b>(n)</b>	• Risk Management
	Members noted the information from Bòrd na Gàidhlig's Risk Register and it was recommended that an addition was made with regard to the image of Bòrd na Gàidhlig. This was recorded in the Risk Register.
<b>BnG-4-1314-04</b>	<b>ANY OTHER COMPETENT BUSINESS</b>
	AMK asked Members to agree, that if the Bòrd continues to participate in the Government's new financial system, the Scottish Government would have permission to withdraw money from the Bòrd's bank account through BACS in order to pay costs which the Bòrd had marked for payment. This recommendation was approved.  The Chair thanked the Members who were due to leave the Board in January 2014 and all those present agreed that their support and knowledge would be missed.