

Bòrd na Gàidhlig
Board Meeting
Great Glen House, Inverness
Tuesday 1 April 2014: 15.00 - 18.00

Present:

Board Members

Iain Campbell - *Chair*
Elizabeth McAtear
John MacLeod
June Graham
Allan MacDonald
Fiona O'Hanlon
Donald MacLeod

Staff

(IC) John Angus MacKay - *Ceannard* (JAM)
(EMA) Mairi MacMillan (MMM)
(JML) Alasdair MacKinnon (AMK)
(JG) David Boag (DB)
(AMD) Steven MacIver (SMI)
(FOH) Karen MacLeod * *finance only** (KML)
(DML) James Munro * *finance only** (JM)

BnG-1-1415-01	PRELIMINARIES
a)	Present and Apologies
	The Chair welcomed everyone to the meeting, especially the new Members. Apologies were recorded from Coll MacDonald (CMD) and Shona MacLennan (SML).
(b)	Declaration of Interests
	There were no declarations of interest.
(c)	Chair's Report
	The Chair reported on his work as Chair since the last full Board Meeting. Members noted the information and they were given the opportunity to ask questions regarding the report.
(d)	Chief Executive's Report
	The Chief Executive presented his report and spoke on a number of points contained within the report. Members noted the information presented to them.
(e)	Minutes: <ul style="list-style-type: none"> • Board Meeting on 11/03/2014 - draft
	Board Members approved the Minutes of the Board Meeting held on 11/03/2014 with a recommendation that more information should be added under BnG-6-1314-02-b. This was recorded separately.
BnG-1-1415-02	CORPORATE MATTERS
(a)	Finance and Performance <ul style="list-style-type: none"> • Finance Manager's Report
	<i>*KML and JM joined the meeting*</i> KML reported on the Bòrd's finance papers and Members noted the information. KML answered questions regarding the new finance system. KML informed the Board that the accounts for 2013/2014 were now closed and that the finance team had no reason for concern regarding the information within the accounts.
(b)	<ul style="list-style-type: none"> • Update of Finance Policies and Procedures
	JM presented the paper to Members. Members approved the recommendation, to remove certain Bòrd na Gàidhlig Financial Policies and Procedures from the list of governance documents, as long as that information was provided in other governance documents and as long as Bòrd na Gàidhlig continued to fulfil any Audit requirements. <div style="text-align: right;"><i>*KML left the meeting*</i></div>

(c)		Implementing the Corporate Plan 2013-14
		Members noted the information presented to them.
(d)		<ul style="list-style-type: none"> Colmcille Grants >£5k
		Members noted the information presented to them, with additional information provided by the Chief Executive and DB. Members approved the recommendations in the paper, with a request that DB prepare a paper with more information on the Colmcille project, in order to ascertain whether Bòrd na Gàidhlig, Foras na Gaeilge and the Scottish Government wished to continue to support the project.
(e)		<ul style="list-style-type: none"> Support for the Gaelic Immersion Course for Teachers
		Members noted the information in the report and approved the recommendation.
(f)		Corporate Governance <ul style="list-style-type: none"> Code of Conduct
		AMK presented his paper, and JAM gave a brief report on a conference which he and SMI had attended in Edinburgh. Members noted the information, and they approved the Code of Conduct.
(g)		<ul style="list-style-type: none"> Board Committees
		The Chair spoke about the structure of the Board's Committees and recommended that the vacant positions should be filled. The recommendation regarding the Membership of the Committees was approved, and AMK was asked to circulate a list with confirmation of the membership of the committees and a timetable for committee meetings.
(h)		Risk Management <ul style="list-style-type: none"> Risk Management Strategy
		JM presented the paper to Members. Members approved the Risk Management Strategy, but JM was asked to add a short additional passage which explained in more depth how the Assurance Framework worked. <i>*JM left the meeting*</i>
(i)		<ul style="list-style-type: none"> Risk Register
		AMK presented the Risk Register to Members. Members agreed to hold a Strategy Meeting in September to examine the Risk Register among other things.

Bòrd na Gàidhlig Great Glen House, Inverness Wednesday 2 April 2014: 09.00 - 13.00		
BnG-1-1415-03 (a)		National Gaelic Language Plan Implementing the National Gaelic Language Plan <ul style="list-style-type: none"> Presentation from the Head of Education & Learning Presentation from the Head of Gaelic Usage
		Presentation from the Head of Gaelic Usage DB gave a presentation on the work carried out by the Bòrd's Gaelic Usage Directorate over the last three months. Members noted the information and asked questions on the report, which were answered by officers. Presentation from the Head of Education & Learning MMM gave a report on the work of the Education Directorate over the last three months. Members noted the information and asked questions on the report, which were answered by officers.

(b)	<p>Gaelic Language Plans</p> <ul style="list-style-type: none"> • PT1 - East Ayrshire Council • PT2 - Argyll and Bute Council • PT3 - Glasgow City Council
	<p>PT1 Members noted the contents of the Gaelic Language Plan and minor amendments were recorded separately by DB. The plan was approved.</p> <p>PT2 Members noted the contents of the Gaelic Language Plan and minor amendments were recorded separately by DB. The plan was approved.</p> <p>PT3 Members noted the contents of the Gaelic Language Plan and minor amendments were recorded separately by DB. The plan was approved.</p>
BnG-1-1415-04	ANY OTHER COMPETENT BUSINESS
	There was no other competent business.