

**Bòrd na Gàidhlig**  
**Board Meeting**  
**Glasgow**  
**Thursday 12 June 2014: 11.00 - 16.00**

**Present:**

**Board Members**

Iain Campbell - *Chair*  
Coll MacDonald  
Donald MacLeod  
Elizabeth McAtear  
Fiona O'Hanlon  
John MacLeod  
June Graham  
Shona MacLennan

(IC)  
(CMD)  
(DML)  
(EMA)  
(FOH)  
(JML)  
(JG)  
(SML)

**Senior Management Team**

John Angus MacKay - *Ceannard*  
Alasdair MacKinnon  
David Boag  
**Staff**  
Karen MacLeod *\*finance only\**  
Alex Graham *\*finance only\**

(JAM)  
(AMK)  
(DB)  
(KML)  
(AG)

**Scottish Government**

Douglas Ansdell

(DA)

**Audit Scotland**

Asif Haseeb *\*Annual Accounts only\**

(AH)

| BnG-2-1415-01 | PRELIMINARIES  |
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| a)            | Present and Apologies  |
|               | The Chair welcomed everyone to the meeting.<br><br>Apologies were recorded from Allan MacDonald (AMD), Mairi MacMillan (MMM) and Steven MacIver (SMI).   |
| (b)           | Declaration of Interests   |
|               | DML declared an interest in BnG-2-1415-04-b<br>EMA declared an interest in BnG-2-1415-04-b<br>FOH declared an interest in BnG-2-1415-03-e & BnG-2-1415-04-b<br>SML declared an interest in BnG-2-1415-04-b<br>IC declared an interest in BnG-2-1415-04-b<br>CMD declared an interest in BnG-2-1415-04-b              |
| (c)           | Chair's Report   |
|               | The Chair reported on his work on behalf of the Board since the last full Board Meeting. Members noted the information and questions on the report from Members were welcomed.   |
| (d)           | Chief Executive's Report   |
|               | The Chief Executive presented his report and spoke on a number of points contained within the report. Members noted the information presented to them, and it was agreed that Highland Council should be contacted and invited to give a presentation during the afternoon on the day before the next Board Meeting. |
| (e)           | <b>Minutes:</b> Board Meeting on 02/04/2014 - draft  |
|               | Board Members approved the <b>Minutes of the Board Meeting held on 02/04/2014</b> with a recommendation for one amendment with regard to a partnership under BnG-1-1415-02-e. This was recorded separately.  |
| (f)           | <b>Minutes:</b> Meeting of the Policy and Finance Committee 22/05/2014 - draft   |
|               | Members noted the information presented to them.   |
| (g)           | <b>Minutes:</b> Meeting of the Gaelic Development Committee 06/05/2014 - draft   |
|               | Members noted the information presented to them.   |
| (h)           | <b>Minutes:</b> Meeting of the Audit Committee 21/05/2014 – draft  |
|               | Members noted the information presented to them.   |

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| <b>(i)</b>           |  | <b>Audit Committee's Annual Report</b>  |
|                      |  | The Audit Committee's Annual Report was presented to the committee and Members noted the information.   |
| <b>BnG-2-1415-02</b> |  | <b>THE ANNUAL REPORT</b>  |
|                      |  | <p style="text-align: right;"><i>* AH, KML and AG joined the meeting*</i></p> <p>KML presented the annual report and informed Members that there was an error in the information on page 94 with regard to the related party transactions, but she added that this would be corrected before the accounts were published.</p> <p>AH spoke of the work that Audit Scotland had carried out on the accounts and confirmed that they were very happy with the Bòrd's accounts and the support they had received from the Bòrd's officers.</p> <p>The Members noted Bòrd na Gàidhlig's Annual Report and Accounts 2013-14 and they approved the publication of the Annual Report and Accounts. The Chair and Members thanked the Bòrd's officers for their work on the annual accounts, and especially Steven MacIver for his work in producing and collating the final report in such an effective format.</p> <p style="text-align: right;"><i>* AH, KML and AG left the meeting*</i></p> |
| <b>BnG-2-1415-03</b> |  | <b>DEVELOPMENT</b>  |
| <b>(a)</b>           |  | <b>The National Gaelic Language Plan</b>  |
|                      |  | <p><b>Presentation from the Head of Gaelic Usage</b><br/>DB gave a presentation on the work carried out by the Bòrd's Gaelic Usage Directorate over the last three months. Members noted the information and asked questions on the report, which were answered by officers.</p> <p style="text-align: right;"><i>* SML left the meeting *</i></p> <p><b>Presentation from the Head of Education &amp; Learning</b><br/>As MMM was unable to be present, the Ceannard gave a report on the work of the Education Directorate over the last three months. Members noted the information and asked questions on the report, which were answered by JAM. It was recommended that a presentation be given at the next meeting of the Board on the work being carried out in relation to teacher recruitment.</p>  |
| <b>(b)</b>           |  | <b>Gaelic Language Plans Guidance</b>   |
|                      |  | DB spoke on the report which had been presented to Members. Members noted the information and they asked questions on the report which were answered by officers. Members approved the draft of the Gaelic Language Plans Guidance, with agreed amendments, and they gave permission for the Guidance to be sent to the Scottish Ministers.   |
| <b>(c)</b>           |  | <b>Gaelic Language Plans</b>  |
|                      |  | <ul style="list-style-type: none"> <li>• <b>North Ayrshire Council's Gaelic Language Plan</b><br/>Members noted North Ayrshire Council's Gaelic Language Plan. The plan was approved.</li> </ul>  |
| <b>(d)</b>           |  | <b>Colmcille</b>  |
|                      |  | DB spoke on the report presented to Members. Members noted the information. DB informed Members that a new application had been submitted by Comunn na Gàidhlig for an additional £2,000 towards the costs for <i>Ri-Chèile</i> . DB was asked to prepare a paper on the matter and to circulate it for approval.   |

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| (e)                  |  | <b>CLÌ Gàidhlig</b>  |
|                      |  | <p style="text-align: right;"><i>*FOH left the meeting*</i></p> <p>JAM spoke on the paper presented to Members. The Board agreed in principle to award CLÌ funding of £72,470 for the period October 2014 to March 2015, with the understanding that it would be dependent on their submitting an action plan for the next meeting of the Board in September 2014, which would outline the work and vision the organisation would implement in providing a service to learners.</p> <p style="text-align: right;"><i>* FOH returned to the meeting*</i></p>  |
| <b>BnG-2-1415-04</b> |  | <b>CORPORATE MATTERS</b>   |
|                      |  | <b>Finance</b>   |
| (a)                  |  | <ul style="list-style-type: none"> <li>• Finance Report</li> </ul>   |
|                      |  | <p style="text-align: right;"><i>* KML and AG joined the meeting*</i></p> <p>KML presented her report to Members. Members noted the information and asked questions about the report, which were answered by KML and AG.</p> <p style="text-align: right;"><i>*KML and AG left the meeting*</i></p>  |
| (b)                  |  | <ul style="list-style-type: none"> <li>• Funding applications &gt;£5k</li> </ul> <p><b>PT1</b> GLAIF<br/> <b>PT2</b> Research project: CR12-03: Gaelic Corpus Planning<br/> <b>PT3</b> Research project: CR13-02: Community Case Studies<br/> <b>PT4</b> Falkirk Gaelic Forum</p>  |
|                      |  | <ul style="list-style-type: none"> <li>• <b>PT1 GLAIF</b></li> </ul> <p>DB presented the report to Members. Members noted the information and asked questions about the report, which were answered by officers.</p> <p>Application 1415/334 was approved in principle, but approval would be dependent on MMM being happy with the proposals.</p> <p>Members approved the recommendations in the paper.</p> <ul style="list-style-type: none"> <li>• <b>PT2 Research project: CR12-03: Gaelic Corpus Planning</b></li> </ul> <p>DB presented the report to Members. Members noted the information and asked questions about the report, which were answered by officers. IC asked that it be recorded that he was not involved in this project, and that his name had mistakenly been added to the report. It was agreed to approve funding in principle, on the condition that DB would present the Board with another paper in September answering the questions that Members had raised. It was agreed to allocate money for the project from budgets for the years, 2014/15, 2015/16 and 2016/17.</p> <p style="text-align: right;"><i>*FOH left the meeting*</i></p> <ul style="list-style-type: none"> <li>• <b>PT3 Research project: CR13-02: Community Case Studies</b></li> </ul> <p>DB presented his report to Members. Members noted the information and asked questions about the report, which were answered by officers. The recommendation in the paper to support the project was approved.</p> <p style="text-align: right;"><i>*FOH returned to the meeting*</i></p> <ul style="list-style-type: none"> <li>• <b>PT4 Falkirk Gaelic Forum</b></li> </ul> <p>Members noted the application submitted. The recommendation in the paper to support the project was approved.</p> |

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| (c)                  |  | <b>Corporate Governance</b>  |
|                      |  | <ul style="list-style-type: none"> <li>An Lèanag</li> </ul>  |
|                      |  | Members noted the information presented.   |
| (d)                  |  | <ul style="list-style-type: none"> <li>Risk Management</li> </ul>  |
|                      |  | AMK spoke on the risk register presented to Members. The Board agreed to arrange a day where they could give strategic consideration to a number of matters, including the risk register, before the next Board meeting in September.  |
| <b>BnG-2-1415-05</b> |  | <b>ANY OTHER COMPETENT BUSINESS</b>  |
|                      |  | <p>A Member informed the Board that one of the principal organisations that receive funding from the Bòrd had raised concerns about the cut in their budget for this year. DB confirmed that every organisation had been given the opportunity to discuss the contract that they were being offered with officers, and that the organisation in question was the only organisation that had not taken that opportunity.</p> <p>There was no other competent business, and the meeting finished at 16.00.</p> |