

**Bòrd na Gàidhlig**  
**Board Meeting**  
**Great Glen House, Inverness**  
**Wednesday 17 September 2014: 09.30 - 15.30**

**Present:**

**Board Members**

Allan MacDonald – *Vice-chair*  
 Coll MacDonald  
 Donald MacLeod  
 Elizabeth McAtear  
 Fiona O’Hanlon  
 John MacLeod  
 June Graham  
 Shona MacLennan

(AMD)  
 (CMD)  
 (DML)  
 (EMA)  
 (FOH)  
 (JML)  
 (JG)  
 (SML)

**Senior Management Team**

John Angus MacKay - *Ceannard*  
 Alasdair MacKinnon  
 David Boag  
 Mairi MacMillan  
 Steven MacIver

(JAM)  
 (AMK)  
 (DB)  
 (MMM)  
 (SMI)

**Staff**

Karen MacLeod *\*finance only\**

(KML)

**Scottish Government**

Douglas Ansdell

(DA)

BnG-3-1415-01	PRELIMINARIES
a)	Present and Apologies
	<p>The Vice-chair welcomed everyone to the meeting.</p> <p>An apology was recorded from the Chair.</p> <p>AMD said that the Chair of Bòrd na Gàidhlig would be taking a leave of absence for a period of time due to personal reasons. In the interim Members agreed that the Vice-chair, Allan MacDonald, would assume the responsibilities of the Chair, and that day-to-day business would be conducted as normal.</p> <p>Members asked that their thanks be recorded to Highland Council for having given a presentation to Board Members on the status of Gaelic within the local authority.</p>
(b)	Declaration of Interests
	<p>FOH declared an interest in <b>BnG-3-1415-02-b</b>            JG declared an interest in <b>BnG-3-1415-02-b</b>            DML declared an interest in <b>BnG-3-1415-2-d</b> and in <b>BnG-3-1415-3-b</b>            SML declared an interest in <b>BnG-3-1415-02-c</b>            EMA declared an interest in <b>BnG-3-1415-02-c</b></p>
(c)	Chair’s Report
	There was no report to be presented as the Chair was not present.
(d)	Chief Executive’s Report
	The Chief Executive presented his report and spoke on a number of points contained within the report. Members noted the information presented. A Member asked for more information on what was happening in the Western Isles with regard to making Gaelic Medium Education the default option rather than English Medium Education for children starting school. The Chief Executive explained the situation to Members.
(e)	<b>Minutes:</b> Board Meeting on 12/06/2014 - draft
	Board Members approved the <b>Minutes of the Board Meeting held on 12/06/2014.</b>
(f)	<b>Minutes:</b> Meeting of the Gaelic Development Committee 28/08/2014 - draft
	Members noted the information presented to them.

(g)	<b>Minutes:</b> Meeting of the Policy and Finance Committee 21/08/2014 - draft
	Members noted the information presented to them. Members approved the recommendation of the Committee that the responsibilities of the Remuneration Committee be transferred to this Committee. The Terms of Reference of the Committee would be changed and presented to the next meeting of the Committee and of the Board.
(h)	<b>Minutes:</b> Meeting of the Remuneration Committee 21/08/2014 – draft
	Members noted the information presented to them. SML informed the meeting that it was recommended that this Committee should be wound up and that the Policy and Finance Committee should assume its responsibilities. A discussion followed on which committee should be responsible for HR and it was agreed that this too would become part of the remit of the Policy and Finance Committee.
<b>BnG-3-1415-02</b>	<b>DEVELOPMENT</b>
(a)	<b>The National Gaelic Language Plan</b>
	<p><b>Presentation from the Head of Education &amp; Learning</b>  MMM gave a report on the work of the Education Directorate. Members noted the information and asked questions on the report, which were answered by officers.</p> <p><b>Presentation from the Head of Gaelic Usage</b>  DB gave a presentation on the work carried out by the Bòrd's Gaelic Usage Directorate over the last three months. Members noted the information and asked questions on the report, which were answered by officers.</p>
(b)	<b>CLÌ Gàidhlig</b>
	<p style="text-align: right;"><i>* FOH and JG left the meeting *</i>  <i>* KML joined the meeting *</i></p> <p>The Chief Executive presented the paper concerning Clì, and Members noted the information. Members asked KML for her opinion on the financial accounts which had been presented, and Members noted the information given by the Finance Manager. Members agreed to offer Clì funding for 6 months, with the proviso that they are not permitted to make any commitments with regard to new costs which would be due for payment after the end of March 2015. This means that Clì will be given funding of £72,470 which will support them until the end of March 2015. The Vice-chair asked officers to meet with Clì staff to discuss what will happen after March 2015.</p> <p style="text-align: right;"><i>* FOH and JG rejoined the meeting *</i>  <i>*KML left the meeting*</i></p>
(c)	<b>Gaelic Language Plans</b>
	<p style="text-align: right;"><i>*EMA and SML left the meeting*</i></p> <ul style="list-style-type: none"> <li>• <b>The University of the Highlands and Islands' Gaelic Language Plan</b>  Members noted the contents of the University of the Highlands and Islands' Gaelic Language Plan. The plan was approved with no amendments.</li> </ul> <p style="text-align: right;"><i>*EMA and SML rejoined the meeting*</i></p> <ul style="list-style-type: none"> <li>• <b>Angus Council's Gaelic Language Plan</b>  Members noted the contents of Angus Council's Gaelic Language Plan. The plan was approved with no amendments.</li> </ul>
(d)	<b>Comunn na Gàidhlig</b>
	<p style="text-align: right;"><i>* DML left the meeting *</i></p> <p>DB presented the paper to Members and Members noted the information. A Member requested a summary of the daily workload of Comunn na Gàidhlig's officers from staff.</p> <p style="text-align: right;"><i>*DML rejoined the meeting*</i></p>
(e)	<b>Gaelic Corpus Planning</b>

		DB presented the paper to Members. The recommendation in the paper was not approved. It was recommended that Members would work with DB in order to develop the project to the stage where Members would be satisfied with it. It was agreed that EMA, DML and FOH would work with DB on this.
<b>BnG-3-1415-03</b>		<b>CORPORATE MATTERS</b>
		<b>Finance</b>
(a)		<ul style="list-style-type: none"> <li>Finance Report</li> </ul>
		<p style="text-align: right;"><i>* KML joined the meeting*</i></p> <p>KML presented the report to Members. Members noted the information and asked questions about the report, which were answered by KML.</p> <p style="text-align: right;"><i>*KML left the meeting*</i></p>
(b)		<ul style="list-style-type: none"> <li>Funding applications &gt;£5k</li> <li><b>PT1</b> GLAIF 1415 - North Lanarkshire Council</li> <li><b>PT2</b> GLAIF 1415 - Highland Council 0-3</li> <li><b>PT3</b> CLAS</li> </ul>
		<ul style="list-style-type: none"> <li><b>GLAIF 1415 - North Lanarkshire Council</b> Members noted the information presented. The recommendation was approved with no amendments.</li> <li><b>GLAIF 1415 - Highland Council 0-3</b> Members noted the information presented. The recommendation was approved with no amendments.</li> <li><b>CLAS</b> Members noted the information presented. The recommendation was approved with no amendments.</li> </ul>
(c)		<b>Corporate Governance</b>
		<ul style="list-style-type: none"> <li>PCS Union</li> </ul>
		Members noted the information presented. Members approved the recommendation in the paper.
(d)		<ul style="list-style-type: none"> <li>Staffing Structure</li> </ul>
		It was agreed that the Senior Management Team would consider the draft structure which a sub-committee of the Policy and Finance Committee had recommended, and that updated proposals for the staff structure would be presented to the sub-committee in October 2014.
(e)		<ul style="list-style-type: none"> <li>Risk Management</li> </ul>
		Following on from discussions which were held at the June Board Meeting concerning the updating of the Bòrd's risk register, it was agreed that each Member would submit to officers the risks they perceived there were to the Bòrd and its work and that those risks would be added to the latest register which would be presented to Members at the December Board Meeting.
<b>BnG-3-1415-04</b>		<b>ANY OTHER COMPETENT BUSINESS</b>
		Members agreed to hold the next meeting of the Board in Stornoway to give Comhairle nan Eilean Siar the chance to give a presentation to the Board, and to give Members the opportunity to visit An Tosgan and MG ALBA's new offices.