

**Bòrd na Gàidhlig**  
**Nos/Rhum – Great Glen House, Inverness**  
**Thursday 04 June 2015: 09.00 – 15.00**

**Board Members**

Allan MacDonald – *Chair* (AMD)  
 Coll MacDonald (CMD)  
 Donald MacLeod (DML)  
 Elizabeth McAtear (EMA)  
 Fiona O’Hanlon (FOH)  
 John MacLeod (JML)  
 June Graham (JG)

**Senior Management Team**

Iain Campbell - *Ceannard* (IC)  
 David Boag (DB)  
 Steven MacIver (SMI)

**Attending**

Asif Haseeb (Audit Scotland) (AH)  
 Carol Johnson (Secretariat) (CJ)

<b>BnG-1-1516-01</b>	<b>PRELIMINARIES</b>
a)	<b>Apologies</b>
	Apologies were recorded from Douglas Ansdell, Alasdair MacKinnon and Mairi MacMillan.
b)	<b>Declaration of Interests</b>
	JML declared an interest in <b>BnG-1-1516-05 c PT1: An Comunn Gàidhealach</b> FOH declared an interest in <b>BnG-1-1516-05 d PT1: 1516/338, 300 &amp; 354</b> EMA declared an interest in <b>BnG-1-1516-05 d PT1: 1516/313 &amp; 352</b> DML declared an interest in <b>BnG-1-1516-05 d PT1: 1516/314, 315, 316, 320, 313, 318, 319, 317</b> The Ceannard declared an interest in <b>BnG-1-1516-05 c PT2 MGAlba – <a href="http://www.LearnGaelic.scot">www.LearnGaelic.scot</a></b>
c)	<b>Chair’s Report</b>
	The Chair reported on Board activity since the last meeting of the Board. He informed the meeting that the Board would be involved in drafting a national arts strategy, and it was hoped that this would be done in partnership with other organisations. Members noted the information.
d)	<b>Ceannard’s Report</b>
	The Ceannard presented his report and Members noted the information. Questions were welcomed from Members on the information contained in the report. Members requested further information on the following matters: <ul style="list-style-type: none"> <li>• Assessment of the National Gaelic Language Plan 2012-2017</li> <li>• Review of the staff structure of the organisation</li> <li>• Guidance on Gaelic Education for the Government</li> </ul> The Ceannard answered the questions from the Members regarding the above.
e)	<b>Minutes of the Board Meeting held on 04/03/2015</b>
	Board Members approved the <b>Minutes of the Board Meeting</b> held on <b>04/03/2015</b> - with recommendations which were recorded separately.
f)	<b>Minutes of the Policy and Finance Committee Meeting 03/03/2015–draft</b>
	Members noted the <b>draft Minutes of the Policy and Finance Committee Meeting</b> held on <b>03/03/2015</b> .
g)	<b>Minutes of the Policy and Finance Committee Meeting 24/04/2015–draft</b>

	Members noted the <b>draft Minutes of the Policy and Finance Committee Meeting</b> held on <b>24/04/2015</b> , with a recommendation which was recorded separately.
<b>h)</b>	<b>Minutes of the Policy and Finance Committee Meeting 21/05/2015–draft</b>
	Members noted the <b>draft Minutes of the Policy and Finance Committee Meeting</b> held on <b>21/05/2015</b> .
<b>i)</b>	<b>Minutes of the Gaelic Development Committee Meeting 11/03/2015–draft</b>
	Members noted the <b>draft Minutes of the Gaelic Development Committee Meeting</b> held on <b>11/03/2015</b> .
<b>j)</b>	<b>Minutes of the Audit Committee Meeting 04/03/2015–draft</b>
	Members noted the <b>draft Minutes of the Audit Committee Meeting</b> held on <b>04/03/2015</b> .
<b>k)</b>	<b>Minutes of the Audit Committee Meeting 19/05/2015–draft</b>
	Members noted the <b>draft Minutes of the Audit Committee Meeting</b> held on <b>19/05/2015</b> . The Committee’s Chair, CMD, raised a question regarding the review the Bòrd is carrying out on the main Gaelic organisations which receive funding from Bòrd na Gàidhlig. He said that a report would be presented to the Committee in August.
<b>l)</b>	<b>Audit Committee Annual Report</b>
	Members noted the Audit Committee Annual Report for 2014/15.
<b>BnG-1-1516-03</b>	<b>DEVELOPMENT</b>
<b>a)</b>	<b>Main Gaelic Development Organisations</b>
	<ul style="list-style-type: none"> <li>• <b>PT1 - Pròiseact nan Ealan – Update</b> The Ceannard and DB spoke on the paper and questions were welcomed concerning the information in the report. Members requested more information on the financial situation at PNE. DB confirmed that the Bòrd would be speaking to Creative Scotland and the Government regarding the way ahead for PNE. DB reported that PNE staff were grateful for the support provided by the Bòrd.</li> </ul>
	<ul style="list-style-type: none"> <li>• <b>PT2 – Comunn na Gàidhlig: Gaelic Sport</b> DB presented the paper and Members noted the information.</li> </ul>
<b>b)</b>	<b>National Gaelic Language Plan</b>
	<ul style="list-style-type: none"> <li>• <b>PT1 – CR15-01 Impact of the National Gaelic Language Plan</b> DB presented the paper, and Members noted the information. Members welcomed the proposed study/evaluation. Following an open discussion, the Members agreed that the research spec would have to be strengthened and that the work should be more closely tied to the timetable to prepare the third National Gaelic Language Plan.  Following recommendations from Members, it was agreed that the tender should be published on the Public Contracts Scotland website.  The money will be paid to the successful applicant as follows:- £25,000 from 9270 in 2015/16 and £25,000 from 9270 in 2016/17 (Transfer £14,000 from 9310 (GLAIF) to 9270)</li> </ul>

<b>BnG-1-1516-04</b>	<b>RISK MANAGEMENT</b>
<b>a)</b>	<b>Risk Register</b>
	SMI presented this paper, and recommendations were recorded separately.
<b>BnG-1-1516-05</b>	<b>CORPORATE MATTERS</b>
	<b>Finance</b>
<b>a)</b>	<b>Finance Report</b>
	<ul style="list-style-type: none"> <li>• <b>PT1 Development Costs to 20/05/2015</b></li> <li>• <b>PT2 Running Costs to 20/05/2015</b></li> </ul> <p>EMA raised a concern that the finance papers that were being presented to the Board at present were not as useful as they might be for Members. SMI explained that the papers which the Board received were in the format which staff were requested to provide for Members two years ago, he added that the finance team would be more than happy to prepare the papers in a different format according to any recommendations which Members might have. SMI informed Members that the Finance Manager was on sick leave and that this had impacted on the level of information they were able to provide for this meeting.</p> <p>The Chair asked the Ceannard to see whether a special line could be added to the accounts as a 'Contingency'. SMI explained that this would be difficult to achieve due to the budget constraints for running costs in 2015/16 and 2016/17, but he recommended that more lobbying should be done with the Scottish Government to ask them to increase the organisation's running costs; there is some flexibility in the event of an emergency.</p>
<b>b)</b>	<b>Virements</b>
	<ul style="list-style-type: none"> <li>• <b>PT1 – Order to Finance Department – VIR 1516 001</b></li> <li>• <b>PT2 – Order to Finance Department – VIR 1516 002</b></li> </ul> <p>The recommendations in these papers were approved.</p>

c)	<b>Funding Applications &gt;£5k</b>
	<p style="text-align: right;"><i>**JML left the meeting**</i></p> <ul style="list-style-type: none"> <li>• <b>PT1 An Comunn Gàidhealach : Workshops</b> It was agreed to award funding for one year to this project on the condition that a progress report would be presented to the Board on completion of the work. <p style="text-align: right;"><i>**JML rejoined the meeting**</i></p><p style="text-align: right;"><i>**IC left the meeting**</i></p></li> <li>• <b>PT2 MGAAlba: LearnGaelic.scot</b> Members approved the recommendation with a recommendation that MG ALBA should prepare a plan to carry out increased advertising of this learning resource. <p style="text-align: right;"><i>**IC rejoined the meeting**</i></p></li> </ul>
d)	<b>GLAIF 2015-16</b>
	<ul style="list-style-type: none"> <li>• <b>PT1 Assessment Table</b> Members noted the information, agus the recommendations in the paper were approved.</li> </ul>
<b>BnG-1-1516-06</b>	<b>ANY OTHER COMPETENT BUSINESS</b>
	There was no other competent business.

.....  
**Allan MacDonald**  
**Chair**  
08/07/2015