

**BÒRD NA GàIDHLIG**  
**Board Meeting**  
**St Kilda, Great Glen House, Inverness**  
**Wednesday 05/12/2018 12.30-17.30**  
**AGENDA**

Item:

<b>1.</b>	<b>OPENING ITEMS &amp; MINUTES</b>	
	<ul style="list-style-type: none"> <li>- Apologies</li> <li>- Declaration of interests</li> <li>- Minutes of meetings: 12 &amp; 13/09/2018 and 24/09/2018 for approval</li> <li>- Matters arising from those meetings not appearing in elsewhere on the agenda</li> <li>- Items to be raised under AOCB</li> </ul>	Draft minute
<b>2.</b>	<b>Gaelic Development</b>	
	<p><b>For Approval</b>  Gaelic Plans  High Level Aims: Scottish Land Commission  PT1. Lews Castle College (2nd iteration)  PT2. Edinburgh City Council (2nd iteration)  <i>David Boag, Director of Language Planning and Community Developments</i></p>	Paper 1 p 3
	<p><b>For Discussion</b>  Communities Charter  <i>Shona MacLennan, Ceannard</i>  <i>David Boag, Director of Language Planning and Community Developments</i></p>	Paper 2 p 16
		Paper 3 P 27
<b>3.</b>	<b>DELIVERY PARTNERS</b>	
	<p><b>For Approval</b>  - Contracts for Main Service Delivery Partners  - Gaelic Collaboration Fund  <i>David Boag, Director of Language Planning and Community Developments</i></p>	Paper 4 p 29 Paper 5 P 111
<b>4.</b>	<b>CORPORATE GOVERNANCE</b>	
	<p><b>For Approval</b>  Terms of Reference - People Committee  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	Paper 6 P 113
	<p><b>For Approval</b>  Recommendations from People Committee  <i>Fiona Dunn, Chair of People Committee</i></p>	Paper 7 P 117
	<b>Members Closed session</b>	

**Meeting of Board of Directors  
St Kilda, Great Glen House, Inverness  
06/12/2018 09.15 – 12.30**

**AGENDA**

<b>1.</b>	<b>OPENING ITEMS</b>	
	Attendance & apologies	
	Ceannards Report	Verbal
<b>4. (contd)</b>	<b>CORPORATE GOVERNANCE</b>	
	<b>For Approval</b> Staffing Policies PT1 Dignity in the Workplace Policy PT2 Social Media Policy PT3 Learning & Development Policy PT4 Grievance Policy PT5 Pay & Grading Policy <i>Alasdair MacKinnon, Head of Corporate Services</i>	Paper 8 p 123
	<b>For Approval</b> Health and Safety Report <i>Alasdair MacKinnon, Head of Corporate Services</i>	Paper 9 p 182
	<b>For information</b> Operational Plan Delivery Program <i>Alasdair MacKinnon, Head of Corporate Services</i>	Paper 10 P 193
<b>5.</b>	<b>RISK MANAGEMENT</b>	
	<b>For Discussion</b> Risk Management <i>Alasdair MacKinnon, Head of Corporate Services</i>	Paper 11 p 210
<b>6.</b>	<b>LEARNING</b>	
	<b>For Approval</b> Adult Learning Development <i>Shona MacLennan, Ceannard</i>	Paper 12 p 215
<b>7.</b>	<b>FINANCE</b>	
	<b>For Information</b> Financial Report to 31/10/2018 <i>Shona MacLennan, Ceannard</i>	Paper 13 p 222
<b>8.</b>	<b>COMMUNICATIONS</b>	
	<b>For information</b> Communications Report <i>Shona MacLennan, Ceannard</i>	Paper 14 p 226
<b>9.</b>	<b>DRAFT MINUTES FROM COMMITTEES AND WORKING GROUPS</b>	
	<b>For information</b> Draft minutes of meetings held since previous Board meeting: PT1. Audit and Risk Management Committee PT2. Learning Committee PT3. Gaelic Useage Committee PT4. People Committee PT5. Gaelic Promotion Working Group	Paper 15 p 228
	<b>AOCB</b>	
	<b>Selecting an Interim Chairperson (Members only)</b>	
	<b>Date of next Meeting: 20 &amp; 21/02/2019 - Inverness</b>	