

## Coinneamh a' Bhùird Stiùiridh

Diardaoin 12/09/2019 09.15 – 15.45

Hiort, Taigh a' Ghlinne Mhòir, Inbhir Nis

### CLÀR-GNOTHAICH

#### 1.0 CÙISEAN TÒISEACHAIDH & GEÀRR-CHUNNTASAN

- 1.1 Fàilte agus Leisgeulan
- 1.2 A' nochdadh chom-pàirtean
- 1.3 Geàrr-chunntasan nan coinneamhan 05 & 06/06/2019, agus 03/07/2019
- 1.4 Clàr Ghnìomhan
- 1.5 Cùisean a thog ceann bho na coinneamhan sin nach eil fo phuig eile air a' chlàr-ghnothaich
- 1.6 Clàradh chuspairean a tha rin togail fo GISBE

#### 2.0 RIAGHLADH CORPORA

##### 2.1 Aithisg Bhliadhnail na Comataidh Sgrùdaidh is Rianachd Chunnartan Ri Aontachadh

2.1.1 Aithisg Bhliadhnail na Comataidh Sgrùdaidh is Rianachd Chunnartan  
*Johan Nic a' Ghobhainn, Cathraiche na Comataidh Sgrùdaidh is Rianachd Chunnartan*

##### 2.2 An Aithisg Bhliadhnail is Cunntasan gu 31 Màrt 2019

###### Ri Aontachadh

2.2.1 An Aithisg Bhliadhnail is Cunntasan gu 31 Màrt 2019  
PT1 Aithisg an Luchd-Sgrùdaidh on Taobh a Muigh – “ISA260”  
PT2 Aithisg an Luchd-Sgrùdaidh on Taobh a Muigh – Plana Leasachaidh  
PT3 Fiosrachadh air na Cunntasan Bhliadhnail 2018/19  
PT4 An Aithisg agus Cunntasan Bhliadhnail 2018/19  
*Ailig Greumach, Ceann Roinn an Ionmhais*

###### Ri Aontachadh

2.2.2 Litir Dhearbhaidh  
PT1 Litir-dhearbhaidh airson nan Cunntasan Deireannach  
*Ailig Greumach, Ceann Roinn an Ionmhais*

## Meeting of the Board of Directors

Thursday 12/09/2019 at 09.15am

Great Glen House, Inverness

### AGENDA

#### OPENING ITEMS AND MINUTES

- Welcome and apologies
- Declaration of Interests
- Minutes of meetings 05&06/0/2019 & 03/07/2019 Dr.GC
- Actions Log
- Matters arising from the meetings not included on the agenda Pàipear 1
- Items to be considered under AOCB

#### CORPORATE GOVERNANCE

##### Annual Report of the Audit and Risk Management Committee For Approval

Annual Report of the Audit and Risk Management Committee  
*Johan Smith, Chair of the Audit and Risk Management Committee*

Pàipear 2

##### Annual Report and Accounts to 31 March 2019

###### For Approval

PT1 Annual Report and Accounts to 31 March 2019  
PT2 External Audit Report – “ISA260”  
PT3 External Auditor Report – Development Plan  
PT4 Information on the Annual Accounts 2018/19  
PT5 Annual Report and Accounts 2018/19  
*Alex Graham, Head of Finance*

Pàipear 3

###### For Approval

Letter of Representation  
PT1 Letter of representation for the final accounts  
*Alex Graham, Head of Finance*

Pàipear 4

<p>2.3 <b>Plana Gnìomh 2019/20</b>  <b>Airson Fiosrachadh *</b>  2.3.1 Coileanadh a’ Phlana Gnìomh 2019/20  PT1 Aithisg air coileanadh a’ Phlana Gnìomh 2019/20  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>Operational Plan 2019/20</b>  <b>For Information *</b>  Delivery of Operational Plan 2019/20  PT1 Report on Delivery of Operational Plan 2019/20  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 5</p>
<p>2.4 <b>Ionmhas</b>  <b>Airson Fiosrachadh *</b>  2.4.1 Aithisg Ionmhais (Ràitheil)  <i>Ailig Greumach, Ceann Roinn an Ionmhais</i></p>	<p><b>Finance</b>  <b>For Information *</b>  Finance Report (Quarterly)  <i>Alex Graham, Head of Finance</i></p>	<p>Pàipear 6</p>
<p><b>Ri Aontachadh</b>  2.4.2 Spòrs Gàidhlig  <i>Daibhidh Boag, Stiùiriche Planadh Cànan is Leasachaidhean Coimhearsnachd</i></p>	<p><b>For Approval</b>  Spòrs Gàidhlig  <i>David Boag, Director of Language Planning &amp; Community Development</i></p>	<p>Pàipear 7</p>
<p>2.5 <b>Riaghladh na Buidhne</b>  <b>Ri Aontachadh</b>  2.5.1 Gnàth-riaghailtean do Bhòrd Stiùiridh Bhòrd na Gàidhlig  PT1 Dreachd Gnàth-riaghailtean  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>Organisational Management</b>  <b>For Information *</b>  Standing Orders for the Board of Bòrd na Gàidhlig  PT1 Draft Standing Orders  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 8</p>
<p><b>Ri Aontachadh</b>  2.5.2 Plana Gàidhlig Bhòrd na Gàidhlig  <i>Daibhidh Boag, Stiùiriche Planadh Cànan is Leasachaidhean Coimhearsnachd</i></p>	<p><b>For Approval</b>  Bòrd na Gàidhlig Gaelic Plan  <i>David Boag, Director of Language Planning &amp; Community Development</i></p>	<p>Pàipear 9</p>
<p><b>Ri Aontachadh</b>  2.5.3 Dreachd den Phoileasaidh Foillseachadh Dhraghan  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Approval</b>  Draft Policy on Whistleblowing  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 10</p>
<p>2.6 <b>Leasachadh na Buidhne</b>  <b>Airson Fiosrachadh *</b>  2.6.1 Buidheann-stiùiridh Leasachaidh  <i>Shona NicIlinnein, Ceannard</i></p>	<p><b>Organisational Development</b>  <b>For Information *</b>  Improvement Plan Steering Group  <i>Shona MacLennan, Ceannard</i></p>	<p>Pàipear 11</p>
<p><b>Ri Aontachadh</b>  2.6.2 A’ cumail coinneamhan a’ Bhùird gu poblach  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Approval</b>  Holding Board Meetings in Public  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 12</p>

<p><b>Ri Aontachadh</b>  2.6.3 Ath-bhreithneachadh air Bun-riaghailtean na Comataidh Sgrùdaidh is Rianachd Chunnartan  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Approval</b>  Review of Terms of Reference for the Audit &amp; Risk Management Committee  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 13</p>
<p><b>Airson Fiosrachadh *</b>  2.6.4 Ballrachd na Comataidh Sgrùdaidh is Rianachd Chunnartan  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Information *</b>  Membership of the Audit &amp; Risk Management Committee  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 14</p>
<p><b>Ri Dheasbad</b>  2.6.5 Leasachadh Conaltradh eadar am Bòrd Stiùiridh is Luchd-obrach  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Discussion</b>  Developing communications between the Board and Staff  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 15</p>
<p>2.7 <b>Rianachd Mhì-chinntean</b>  <b>Ri Aontachadh</b>  2.7.1 Rianachd Mhì-chinntean  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>Risk Management</b>  <b>For Approval</b>  Risk Management  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 16</p>
<p>2.8 <b>Cùisean Daonna</b>  <b>Ri Aontachadh</b>  2.8.1 Ar Ro-innleachd airson Daoine  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>People Issues</b>  <b>For Approval</b>  Our People Strategy  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 17</p>
<p><b>Ri Aontachadh</b>  2.8.2 Poileasaidhean Slàinte is Sàbhailteachd  PT1 Poileasaidh Slàinte is Sàbhailteachd  PT2 Poileasaidh Obair Aonair  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Approval</b>  Health and Safety Policies  PT1 Health and Safety Policy  PT2 Lone Worker Policy  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 18</p>
<p><b>Ri Aontachadh</b>  2.8.3 Poileasaidhean ICT  PT1 Poileasaidh Cleachdadh Iomchaidh  PT2 Poileasaidh Smachd Air Ìnntriageadh  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Approval</b>  IT Policies  PT1 Acceptable use Policy  PT2 Access Control Process  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 19</p>
<p><b>Airson Fiosrachadh</b>  2.8.4 Sgrùdadh gus beachdan luchd-obrach a shireadh  <i>Alasdair MacFhionghuin, Ceann nan Seirbheisean Corporra</i></p>	<p><b>For Information *</b>  Survey of staff opinions  <i>Alasdair MacKinnon, Head of Corporate Services</i></p>	<p>Pàipear 20</p>

3.0 **CLEACHDADH NA GÀIDHLIG**

3.1 **Ri Aontachadh**

Amasan Àrd-ìre

*Daibhidh Boag, Stiùiriche Planadh Cànan is Leasachaidhean Coimhearsnachd*

3.2 **Ri Aontachadh**

Planaichean Gàidhlig:

PT1 PGR045 NHS Eileanan Siar – Cuairt 2

PT2 Comhairle Siorrachd Àir a Tuath – Cuairt 2

*Daibhidh Boag, Stiùiriche Planadh Cànan is Leasachaidhean Coimhearsnachd*

4.0 **GISBE**

**GAELIC USAGE**

**For Approval**

High Level Aims

*David Boag, Director of Language Planning & Community Development*

Pàipear 21

**For Approval**

Gaelic Language Plans

PT1 PGR045 NHS Western Isles –2nd edition

PT2 North Ayrshire Council – 2nd edition

*David Boag, Director of Language Planning & Community Development*

Pàipear 22

**AOCB**