**Eàrr-ràdh 29/**Appendix 29

**Bun-sampall de Mheasadh Obrach**

Appraisal Template

**Buidheann Pàrant is Pàiste**

Parent and Toddler Group ……………………………………………………………………..………………..

|  |  |
| --- | --- |
| **An Ùine fo Stiùireadh (Ceann-latha)**  Date of Supervision |  |
| **Ainm an Neach-stiùiridh**  Name of Supervisor |  |
| **Ainm an Neach fo Stiùireadh**  Name of Supervisee |  |
| **Ceann-latha is uair na h-ath choinneimh a bhios ann**  Date and time agreed for next meeting |  |
| **Ghnàth-phuingean air a’ Chlàr-ghnothaich**  Agenda Standing Items |  |
| **Puingean sònraichte a bharrachd air a’ chlàr-ghnothaich**  Specific additional agenda items |  |

|  |  |
| --- | --- |
| **PUING AIR A’ CHLÀR-GHNOTHAICH**  AGENDA ITEM | **GNÌOMH LE**  ACTION(ED BY) |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| **Ainm-sgrìobhte: (Neach-stiùiridh)**  Signed: (Supervisor) |  |
| **Ainm-sgrìobhte: (Neach fo Stiùireadh)**  Signed: (Supervisee) |  |
| **Ceann-latha**  Date |  |

|  |  |
| --- | --- |
| **Ainm**  Name |  |
| **Ceann-latha**  Name |  |
| **Dè na rudan math a rinn an neach-obrach bho chaidh am measadh mu dheireadh a chumail?**  What has the employee done well since the last appraisal? |  |
| **Dè an rud a bha na dhùbhlan don neach-obrach bho chaidh am measadh mu dheireadh a chumail?**  What has the employee found challenging since the last appraisal? |  |
| **Ciamar a gheibh/a fhuair an neach-obrach fuasgladh air an dùbhlan sin?**  How will/has the employee overcome this challenge? |  |
| **Dè an trèanadh agus/no taic a fhuair an neach-obrach bho chaidh am measadh mu dheireadh a chumail?**  What training and/or support has the employee received since their last appraisal? |  |
| **Dè an trèanadh agus/no taic a dhèanadh feum don neach-obrach san ath bhliadhna?**  What training and/or support would the employee benefit from in the next year? |  |
| **Cinn-uidhe air an stèidheachadh airson an ath 12 mìos**  Goals set for next 12 months |  |

|  |  |
| --- | --- |
| **Ainm-sgrìobhte an Neach-mheasaidh**  Appraiser signed | **Ceann-latha**  Date |
| **Ainm-sgrìobhte an Neach a chaidh a mheasadh**  Appraisee signed | **Ceann-latha**  Date |