**Eàrr-ràdh 33**/Appendix 33 **Sanas Prìobhaideachd na Buidhne/**Privacy and Communication

**Tha sinn a’ cur sùim sna còraichean a th’ agaibh a thaobh prìobhaideachd, agus tha sinn airson conaltradh a dhèanamh ribh sna dòighean a tha sibh air a cheadachadh, agus a tha a’ cumail ri laghan na RA airson dìon dàta. Mar thoradh air atharrachadh air lagh na RA, feumaidh sinn a-nis cead fhaighinn bhuaibh gus fios a chur thugaibh.**Your privacy is important to us, and we want to communicate with you in a way which has your consent, and which is in line with UK law on data protection. As a result of a change in UK law, we now need your consent to contact you.

**Am biodh sibh cho math fiosrachadh conaltraidh a chur ann gus innse dhuinn dè na dòighean sam bu thoigh leibh a nì sinn conaltradh ribh:**Please fill in the contact details you want us to use to communicate with you:

**Ainm/**Name: …………………………………………………………………………………………………………………………

**Seòladh/**Address: …………………………………………………………………………………………………………………

….………………………………………………………………………………………………………………

**Seòladh Puist-d/**Email: …………………………………………………………………………………………………………

**Àireamh-fòn/**Phone Number: ………………………………………………………………………………………………

**Le bhith a’ cur ur n-ainm-sgrìobhte ris an fhoirm seo, tha sibh a’ dearbhadh gu bheil sibh a’ toirt cead do (CUIRIBH AINM NA BUIDHNE AN SEO) an dàta pearsanta agaibh a chumail agus a chur gu feum airson nan adhbharan a leanas (cuiribh comharra sna bogsaichean far a bheil sibh a’ toirt cead seachad):-**By signing this form you are confirming that you are consenting to the (INSERT NAME OF ORGANISATION HERE)holding and processing your personal data for the following purposes (please tick the boxes where you grant consent):-

**Tha mi a’ toirt cead do (CUIRIBH AINM NA BUIDHNE AN SEO)   
fios a chur thugam anns a’ phost** ☐ **air a’ fòn no** ☐ **ann am post-d** ☐**;**I consent to (INSERT NAME OF ORGANISATION HERE)   
contacting me by ☐ post ☐ phone or ☐ email.

☐ **Gus fios a chumail rium mu naidheachdan, tachartasan, obair agus trèanadh bho (CUIRIBH AINM NA BUIDHNE AN SEO) (cuimhnichibh gum faod sibh iarraidh gun fiosrachadh fhaighinn air post-d uair sam bith);**To keep me informed about news, events, activities and training from (INSERT NAME OF ORGANISATION HERE) *(note you can unsubscribe from the e-bulletin at any time)*;

* **Gus am fiosrachadh conaltraidh agam a cho-roinn ri sgioba rianachd (CUIRIBH AINM NA BUIDHNE AN SEO) gus an urrainn dhaibh fios a chur thugam mu naidheachdan, tachartasan, obair agus seirbheisean a bhios ann agus a bhuineas gu dìreach ris an dreuchd a th’ agam;**To share my contact details with (INSERT NAME OF ORGANISATION HERE) administrative team so they can keep me informed about news, events, activities and services that will be occurring and which are directly relevant to the role I am undertaking;

**Ainm-sgrìobhte/**Signed: ……………………………………………………………………………………………………….

**Ceann-latha/**Date: ……………………………………………………………………………………………………………….

**Faodaidh sibh cead a thoirt seachad airson nan adhbharan uile, feadhainn dhiubh no chan fheum sibh cead a thoirt seachad airson gin dhiubh. Nuair nach toir sibh cead seachad, chan urrainn dhuinn ur dàta pearsanta a chleachdadh (mar eisimpleir, ’s dòcha nach bi e comasach dhuinn fios a chur thugaibh mu thrèanadh no tachartas a tha gu bhith ann), ach ann an corra shuidheachadh àraid, leithid nuair a dh’fheumas sinn fon lagh no gus dìon a chur air daoine bho chron mòr. Gheibh sibh tuilleadh fiosrachaidh mu mar a chleachdas sinn an dàta agaibh san “Fhiosrachadh mu Phrìobhaideachd” a gheibhear air ar làrach-lìn (CUIRIBH FIOSRACHADH CONALTRAIDH AN SEO).**You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your personal data; (so for example we may not be able to let you know about forthcoming training and events); except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm. You can find out more about how we use your data from our “Privacy Notice” which is available from our website at insert your contact info here.

**Faodaidh sibh ur cead a tharraing air ais no atharrachadh uair sam bith le bhith a’ cur fios thugainn aig (CUIRIBH FIOSRACHADH CONALTRAIDH AN SEO). Cuimhnichibh, nuair a tha sibh air ur cead a tharraing air ais, cha tèid an dàta pearsanta agaibh a chleachdadh tuilleadh air dòigh sam bith, ach a-mhàin nuair a dh’fheumar fon lagh, ach cha toir sin buaidh air dàta pearsanta sam bith a chaidh a chur gu feum roimhe.**You can withdraw or change your consent at any time by contacting us at insert your contact info here Please note that all processing of your personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.