



Taic Freumhan
Coimhearsnachd 2022/23

Stiùireadh / Guidance

Stiùireadh Taic Freumhan Coimhearsnachd 2022/23 Taic Freumhan Coimhearsnachd 2022/23 Funding Guidelines

Mu dheidhinn na Maoine

'S e Taic Freumhan Coimhearsnachd a' phrìomh mhaoin aig Bòrd na Gàidhlig airson taic a chur ri buidhnean coimhearsnachd ann a bhith a' libhrigeadh phròiseactan a bhios a' cur air adhart cleachdadh is ionnsachadh na Gàidhlig aig ìre na coimhearsnachd (an dà chuid aghaidh-ri-aghaidh is air-loidhne).

Bidh sùbailteachd san sgeama airson taic a chumail ri iomadh seòrsa pròiseict a tha ag amas air daoine a thoirt còmhla gus Gàidhlig a bhruidhinn, ach tha sinn gu sònraichte airson taic a chumail ri pròiseactan a bhios:

- A' brosnachadh cleachdadh na Gàidhlig am measg luchd-labhairt de dhiofar aoisean
- A' toirt cothrom do dhaoine òga le Gàidhlig an cànan a chleachdadh taobh-a-muigh na sgoile, colaiste no oilthigh
- A' dèanamh fòcas air taic a chumail ri sunnd dhaoine tro bhith a' cleachdadh na Gàidhlig
- A' brosnachadh no a' cumail taic ri teaghlaidhean airson Gàidhlig a chleachdadh còmhla no aig an dachaigh
- A' cruthachadh chothroman do dh'ìnbhich gus Gàidhlig ionnsachadh
- A' cur Gàidhlig air adhart mar phàirt de chomharrachaidhean agus tachartasan ionadail, nàiseanta is eadar-nàiseanta, leithid [Bliadhna nan Sgeul 2022](#)

Anns an iarrtas agaibh, tha sinn airson 's gum mìnich sibh mar a bhios am pròiseact agaibh a' freagairt air aon no barrachd air aon de na h-amasan seo, a' cur taic ris [an iomairt #cleachdi againn](#), agus a' cumail taic ris na puingeann gnìomh ann am [Plana Corporra Bòrd na Gàidhlig 2018-23](#) agus am [Plana Cànan Nàiseanta Gàidhlig 2018-23](#):

- A' toirt fàs air cleachdadh na Gàidhlig
- A' toirt fàs air ionnsachadh na Gàidhlig
- A' cur deagh ìomhaigh air adhart airson na Gàidhlig

Feumaidh gach pròiseact a gheibh taic a bhith a' leantainn lagh is stiùireadh bho Riaghaltas na h-Alba a thaobh sgaoilidhean a' choròna-bhiorais fad na h-ùine, agus bu chòir iarrtasan cuideachd a bhith mothachail air cuingealachaidhean a dh'fhaodadh a bhith ann ri linn sgaoilidhean a' choròna-bhiorais.

About the Fund

Taic Freumhan Coimhearsnachd is Bòrd na Gàidhlig's primary fund for supporting community organisations in delivering projects to promote and increase the usage and learning of Gaelic at community level (both in-person and online).

The fund is flexible in supporting most types of projects that seek to bring people together to use Gaelic, but we are particularly looking to support projects which:

- Promote the use of Gaelic between speakers of different ages
- Provide young Gaelic speakers with the opportunity to use the language outwith school, college, or university
- Focus on supporting people's wellbeing through using Gaelic
- Encourage or support families to use Gaelic together at home
- Create opportunities for adults to learn Gaelic
- Promote Gaelic as part of local, national, or international events and celebrations, such as [the Year of Scotland's Stories 2022](#)

In your application we expect you to expand on how your project meets one or more of these aims, supports [our #cleachdi campaign](#), as well as how it supports the actions of [Bòrd na Gàidhlig's Corporate Plan 2018-23](#) and the [National Gaelic Language Plan 2018-23](#):

- Increasing Gaelic usage
- Increasing the learning of Gaelic
- Promoting a positive image of Gaelic

All projects that receive support must comply at all times with laws and guidance from the Scottish Government relating to coronavirus outbreaks, and applications should consider restrictions that may be in place due to coronavirus outbreaks.

Ann a bhith a' measadh an iarrtais agaibh, bidh sinn a' coimhead gu sònraichte air:

- Cho follaiseach 's a tha am pròiseact agaibh a' sealltainn gum bi e a' brosnachadh cleachdadh na Gàidhlig sa choimhearsnachd agaibh is a' coileanadh nan amasan sònraichte againn airson am-bliadhna
- Comas am buidheann agaibh am pròiseact libhrigeadh gu soirbheachail
- Neart nam planaichean agaibh gus buaidh a' phròiseict agaibh a mheasadh
- Luach an airgid a tha ga shealltainn leis a' phròiseict

Gheibhear stiùireadh nas mionaidiche air mar a thèid iarrtasan a mheasadh [air làrach-lìn Bòrd na Gàidhlig](#).

In assessing your application, we will be primarily looking at:

- How clearly your project shows that it will promote the use of Gaelic in your community and achieve the specific aims we have for this year
- The ability of your organisation to deliver the project successfully
- The strength of your plans to assess the impact of your project
- The value for money demonstrated by the project

Detailed guidance as to how applications will be assessed can be found [on Bòrd na Gàidhlig's website](#).

Riaghailtean airson Phròiseactan

Project Requirements

Co dh' fhaodas tagradh a chur a-steach?

Tha a' mhaoin seo fosgailte do bhuidhnean a tha stèidhichte ann an Alba, no ag obair ann an Alba, aig a bheil bun-reachd agus a tha airson pròiseact a libhrigeadh gus cleachdadh na Gàidhlig a bhrosnachadh am measg coimhearsnachd air ainmeachadh.

Tha iomairtean sòisealta, sgoiltean, buidhnean spòrs, creideimh, agus buidhnean ealain air taic fhaighinn roimhe, ach tha prìomhachas air buidhnean coimhearsnachd saor-thoileach. Gheibhear eisimpleirean de phròiseactan a fhuair taic bhon sgeama seo a-cheana [tron làrach-lìn GrantNav](#).

Chan fhaod buidhnean ach aon iarrtas a chur a-steach dhan chuairt seo den mhaoin.

Co nach fhaod tagradh a chur a-steach?

- Daoine fa-leth
- Ùghdarrasan poblach no ionadail (is ALEOs)
- Buidhnean coimeirsealta/airson prothaid
- Buidhnean Com-pàirteach Libhrigidh Bòrd na Gàidhlig

Clàr-ama a' Phròiseict

Bidh an sgeama a' toirt taic do phròiseactan a thèid an tòiseachadh eadar 1 Giblean agus 31 Dùbhlachd 2022 agus a thèid crìochnachadh ro 31 Lùnastal 2023.

Dè tha cosgaisean a gheibh taic?

'S e £100,000 am buidseat ris a bheilear an dùil airson an sgeama seo. Faodar iarrtasan airson pròiseactan a chur a-steach airson suas ri **£5,000** agus **suas ri 80% de chosgaisean a' phròiseict**. Tha cosgaisean neo-ionmhasail/saor-thoileach ceadachta mar phàirt de chosgaisean iomlan a' phròiseict.

Who can apply?

This fund is open to constituted organisations based in Scotland, or working in Scotland, that hope to deliver a project to promote the use of Gaelic within a given community.

Social enterprises, schools, sporting, religious and arts groups have previously received assistance, but voluntary community organisations will be prioritised. Examples of projects that have previously received support through this fund [can be found via the GrantNav website](#).

Organisations may submit a maximum of one application in this funding round.

Who cannot apply?

- Individuals
- Public or local authorities (including ALEOs)
- Commercial or for-profit organisations
- Bòrd na Gàidhlig Delivery Partners

Project Timeframe

The fund will support projects which will start between 1 April and 31 December 2022 and will be fully completed by 31 August 2023.

What costs are supported?

The estimated budget allocated to this fund is £100,000. Applications may be made for up to a maximum of **£5,000** and **up to 80% of project costs**. In-kind/volunteer costs are permitted as part of a contribution towards total project costs.

Bu chòir dhuibh dèanamh cinnteach nach eil pàirt sam bith eile de bhuidseat a' phròiseict air am maoineachadh tro sgeamaichean maoineachaidh eile no [Buidhnean Com-pàirteach Libhrigidh Bhòrd na Gàidhlig](#).

Bu choir pròiseactan amas air teachd-a-steach iomchaidh fhaighinn bho chom-pàirtichean far a bheil seo comasach (m.e. cìsean airson chlasaichean Gàidhlig, airgead bho phàrantan airson turasan sgoile, tiocaidhean airson chuirmean), agus is mathaid gun cuir sinn cumha air an taic-airgid againn gum bi sibh a' togail ìre de dh' airgead bho bhunan den leithid, ma tha an t-iarrtas agaibh soirbheachail. Thathar a' toirt fa-near taic neo-ionmhasail, ach feumaidh seo a bhith air ainmeachadh gu soilleir air taobh teachd-a-steach is cosgaisean sa bhuidseat.

Bu chòir gach pròiseact a tha a' pàigheadh tuarastalan no cìsean dhan fheadhainn a tha a' libhrigeadh a' phròiseict a bhith a' pàigheadh co-dhiù [Tuarastal Bith-beò na h-Alba \(a tha £9.90 san uair an-dràsta\)](#).

Cha bhi sinn a' cur taic ri cosgaisean pròiseact ri linn:

- Cosgaisean-tòiseachaidh no cosgaisean ruith leantainneach aig buidhnean
- Cosgaisean ri linn frithealadh no pàirt a ghabhail sa Mhòd Nàiseanta Rìoghail
- Siubhal air itealan (tha sinn a' moladh gun tèid dòighean le nas lugha eimiseanan a thaghadh)
- Cosgaisean uidheamachd (thairis air £500)
- Co-fharpaisean
- Gnìomhan a tha a' tachairt san sgoil tro ùine chlas

Ma tha an t-iarrtas agaibh soirbheachail, gheibh sibh 80% den tabhartas iomlan aig tòiseach a' phròiseict mar as àbhaist, leis an 20% mu dheireadh air a phàigheadh às dèidh dhuibh aithisg dheireannach iomchaidh a thoirt seachad airson a' phròiseict.

Ag aithneachadh taic

Mar bhuidheann poblach, tha e cudromach dhuinn gu bheil fios aig a' phoball air mar a tha sinn a' cleachdadh an cuid airgid againn, is mar sin tha e cudromach gu bheil sibh ag aithneachadh gun tug Bòrd na Gàidhlig taic-airgid dhan phròiseact agaibh (far a bheil sin iomchaidh). Bidh sinn a' faighneachd san fhoirm-iarrtais mar a bhios sibh an dùil seo a dhèanamh tron phròiseact ma tha an t-iarrtas agaibh soirbheachail.

Airson tuilleadh fiosrachaidh, nach toir sibh sùil air an [Stiùireadh Aithneachaidh](#) is [Stiùireadh Brannd](#) air an làrach-lìn againn.

You must ensure that no other part of the project's budget is funded by money from other Bòrd na Gàidhlig funding schemes or [Bòrd na Gàidhlig's Delivery Partners](#).

Projects should aim to have income from participants where possible (e.g. fees for Gaelic classes, parental contributions towards school trips, tickets for concerts) and we may set conditions on our funding that a minimum level of income is received through such contributions, if your application is successful. In-kind contributions are accepted but need to be clearly budgeted on the income and outgoing costs.

All projects that pay wages or fees to those delivering the project must pay at least the [Scottish Living Wage \(currently £9.90 per hour\)](#).

We will not support project costs relating to:

- Organisation start-up or ongoing running costs
- Costs relating to attending or taking part in the Royal National Mòd
- Air travel (please consider lower-emission options)
- Equipment costs (over £500)
- Competitions
- Activities taking place in school during class time

If your application is successful, you will typically receive 80% of the total grant at the start of your project, with the final 20% payable after you have submitted a satisfactory end of project report.

Acknowledgment

As a public body it's important to us that the public know where our funding is spent, and that's why it's important that you acknowledge where appropriate that Bòrd na Gàidhlig provided funding for your project. We'll ask you in the application how you will acknowledge our support throughout the project if your application is successful.

For further information please read our [Acknowledgement Guidance](#) and our [Brand Guidance](#) on our website.

Sgrùdadh is measadh air a' phròiseact

Ma tha an t-iarrtas agaibh soirbheachail, bidh agaibh ri sgrùdadh is measadh a dhèanamh air mar a thèid am pròiseact agaibh a lìbhrigeadh agus a' bhuaidh aige a shealltainn san aithisg dheireannaich.

Aig a' char as lugha, bidh sinn ag iarraidh oirbh clàradh cia mheud duine a tha a' gabhail pàirt sa phròiseact agus faighneachd de chom-pàirtichean (no sampall de na chom-pàirtichean airson tachartasan/pròiseactan mòra) mar a bha am pròiseact na bhuannachd dhaibh a thaobh:

- Cothroman Gàidhlig a chleachdadh nas trice
- Leasachadh nan sgilean Gàidhlig aca
- Piseach a thoirt air an sunnd aca

Thèid iarraidh oirbh san fhoirm-iarrtais mar a bhios sibh an dùil sgrùdadh a dhèanamh air a' phròiseas, mar a bhios sibh a' measadh an robh am pròiseact soirbheachail is mar a bhios sibh a' trusadh fiosrachaidh bho chom-pàirtichean.

Gheibhear teamplaid airson aithisg dheireannaich na phròiseict a bhios sinn ag iarraidh ort lìonadh [air làrach-lìn a' Bhùird](#) neo le bhith a' cur post-d gu tabhartas@gaidhlig.scot

Àrainneachd, Co-ionannachd, Iomadachd & Inghabhalachd

Tha dleastanasan aig Bòrd na Gàidhlig gus cur air adhart deagh chleachdadh ann a bhith:

- A' lùghdachadh buaidh air an àrainneachd
- A' brosnachadh co-ionannachd chothroman do dhaoine le feart dìonta a rèir Achd Co-Ionannachd 2010
- A' brosnachadh chothroman do dhaoine òga a tha, no a tha air a bhith, fo chùram a rèir Achd na Cloinne is nan Daoine Òga (Alba) 2014

Bu mhath leinn gum bi na buidhnean is pròiseactan a tha a' faighinn maoinachadh bhuainn cuideachd a' cur ris na h-amasan seo, is bidh sinn ag iarraidh oirbh san fhoirm-iarrtais mar a tha sibh an dùil gum bi am pròiseact agaibh a' dèanamh seo.

Airson tuilleadh fiosrachaidh, nach leugh sibh fiosrachadh tro na ceanglaichean gu h-ìosal:

- [Fiosrachadh air àireamhachadh is lùghdachadh eimiseanan carbon bho Creative Carbon Scotland](#)
- [Fiosrachadh mu na feartan dìonte a rèir Achd Co-Ionannachd 2010](#)
- [Mu dheidhinn Pàrantan Corporra & Ro-innleachd is Plana Gniomha Bhòrd na Gàidhlig airson Pàrant Corporra 2018-2021](#)

Project monitoring and evaluation

If your application is successful you will need to monitor and evaluate your project delivery and show the impact of the project in the final report.

At a minimum we will ask all projects to note how many people take part in the project and to ask participants (or a sample of participants for large events/projects) how the project benefitted them in terms of:

- Their opportunity to use Gaelic more often
- Developing their Gaelic skills
- Improving their wellbeing

In the application form we'll ask you how you intend to monitor the project, how you'll assess whether the project is successful, and how you will gather feedback from participants.

A template for the final project report we'll ask you to complete [can be found on Bòrd na Gàidhlig's website](#) or upon emailing tabhartas@gaidhlig.scot

Environment, Equalities, Diversity & Inclusion

Bòrd na Gàidhlig has a responsibility to promote good practice in:

- Reducing impact on the environment
- Promoting equality of opportunity for those with a protected characteristic under the Equalities Act 2010
- Promoting opportunities for young people who are, or have been, in care under the Children and Young People (Scotland) Act 2014

We would like the organisations and projects that we fund to also consider how their work can contribute to these aims and will ask in the application form how your proposed project will seek to do so.

For further information, please consult the links below:

- [Information on how to calculate and reduce carbon emissions via Creative Carbon Scotland](#)
- [Information about the protected characteristics under the Equalities Act 2010](#)
- [About Corporate Parenting & Bòrd na Gàidhlig's Corporate Parenting Strategy & Action Plan 2018-2021](#)

A' cur iarrtas a-steach

Bu chòir dhuibh bruidhinn ri Bòrd na Gàidhlig cho luath 's as urrainn ma tha ceistean agaibh mu dheidhinn a' phròiseict no iarrtas agaibh air post-d gu tabhartas@gaidhlig.scot.

Tha am foirm-iarrtais ri fhaighinn ann an [cruth Word](#) agus [cruth PDF](#), agus tha [stiùireadh ri fhaighinn air an fhiosrachadh a tha sinn a' sireadh bho gach ceist](#).

Nuair a tha sibh a' cur an iarrtais a-steach, feumaidh sibh na **faidhlichean-taic riatanach** a leanas a chur còmhla ris (no ceangal air an son a thoirt dhuinn):

Riatanach

- Bonn-stèidh no Meòrachan agus Artagailean Companaidh
- Na Cunntasan Bliadhnail mu dheireadh (no 3 cunntasan-banca mu dheireadh, no ma 's e buidheann ùr a th' annaibh, litir bhon bhanca a' dearbhadh gu bheil cunntas agaibh air fhosgladh)
- Poileasaidh Dìon Chloinne no Barantachaidh (ma tha clann an sàs sa phròiseact)
- Liosta de Bhuill a' Bhùird no Comataidh

Air am moladh (ma tha iad rim faighinn)

- An Aithisg Bhliadhnail mu dheireadh
- Poileasaidh Gàidhlig
- Poileasaidh Co-ionannachd Chothroman
- Poileasaidh no aithris àrainneachd

Ma tha sibh air na faidhlichean seo a chur gu Bòrd na Gàidhlig mar phàirt de dh' iarrtas às dèidh Dùbhlachd 2019, chan fheum dhuibh an cur a-steach a-rithist ach ma tha iad air atharrachadh no airson nan cunntasan/cunntasan-banca.

Feumaidh cunntas-banca san RA a bhith aig a' bhuidheann agaibh cuideachd, fo ainm a' bhuidheann, nuair a tha sibh a' cur an iarrtais a-steach.

Mur eil na sgrìobhainnean a bharrachd a tha a dhìth air an cur a-steach còmhla ri iarrtas (ach ma 's e sgoil a tha cur an iarrtas a-steach), bidh an t-iarrtas neo-cheadaichte agus cha tèid a mheasadh.

Faodar am foirm-iarrtais a chur a-steach ann am post-d gu tabhartas@gaidhlig.scot no sa phost gu:

Sgioba Thabhartasan, Bòrd na Gàidhlig
Taigh a' Ghlinne Mhòir, Rathad na Leacainn
Inbhir Nis, IV3 8NW

Submitting an application

You should talk to Bòrd na Gàidhlig as soon as possible if you have any questions about your project or application via email at tabhartas@gaidhlig.scot.

The application form is available in [Word format](#) or [PDF format](#), and there is [guidance available as to what information we are looking for from each question](#).

When submitting your application, you must include (or provide a link to) the **required supporting documents**, as follows:

Essential

- Constitution or Memorandum and Articles of Association
- Most recent annual accounts (or last 3 bank statements, or for new organisations, a letter from your bank to confirm an account has been opened)
- Child Protection or Safeguarding policy (if the project involves children)
- List of board or committee members

Recommended (if available)

- Latest annual report
- Gaelic policy
- Equal opportunities policy
- Environmental policy or statement

If you have submitted these files to Bòrd na Gàidhlig as part of an application after December 2019, you do not have to re-submit them except if they have changed or in the case of accounts/bank statements.

It is also essential that your organisation has an active UK bank account, in the name of the organisation, at the time of applying.

Applications which do not provide the required supporting documents (unless on behalf of a school) will be declared ineligible and will not be assessed.

The form can be submitted to tabhartas@gaidhlig.scot or by post to:

Grants Team, Bòrd na Gàidhlig,
Great Glen House, Leachkin Road
Inverness, IV3 8NW

Feumaidh iarrtasan a bhith aig Bòrd na Gàidhlig ro 3f air Dimàirt 18 Faoilleach 2022. Cha tèid beachdachadh air iarrtasan a thig a-steach às dèidh a' chinn-uidhe sin ach ma tha cead air toirt seachad bho oifigearan Bhòrd na Gàidhlig ro làimh ann an sgrìobhadh.

Cuimhnichibh, dh'fhaodadh gun iarr Bòrd na Gàidhlig tuilleadh fiosrachaidh no soilleireachadh air a' phròiseact bhuaibh às dèidh dhuibh iarrtas a chur a-steach.

Applications must be submitted to Bòrd na Gàidhlig no later than **3pm on Tuesday 18 January 2022**. Applications submitted after this deadline will not be considered except if prior permission has been provided in writing by Bòrd na Gàidhlig officers.

Please note, Bòrd na Gàidhlig may request additional information or clarification of project details after the application has been submitted.

Mar a nì sinn measadh air an iarrtas

Gheibh sibh fios bho Bhòrd na Gàidhlig taobh a-staigh dà latha-obrach a' dearbhadh gun d' fhuair sinn an t-iarrtas agaibh. Mur am faigh sibh an dearbhadh seo taobh a-staigh dà latha-obrach, cuiribh fios gu tabhartas@gaidhlig.scot gus dearbhadh gun deach an t-iarrtas agaibh fhaighinn.

An uair sin thèid sgrùdadh a dhèanamh air iarrtasan le oifigearan Bhòrd na Gàidhlig gus dearbhadh gu bheil iad a' leantainn riaghailtean na maoine agus a thoirt seachad fiosrachadh a tha a dhìth. Ma thathar den bheachd nach eil an iarrtas agaibh ceadaichte, thèid iarraidh oirbh seo a chur ceart taobh-a-staigh 10 làithean-obrach no gun tèid an iarrtas agaibh a dhiùltadh.

Thèid gach iarrtas ceadaichte air a mheasadh le pannail de dh' oifigearan aig Bòrd na Gàidhlig a rèir [an stiùireadh-measaidh](#), agus bidh iad a' moladh iarrtasan dhan Sgioba Stiùiridh airson aontachadh.

Thèid innse dhuibh mu cho-dhùnaidhean air an iarrtas agaibh aig deireadh a' Ghearrain no tràth sa Mhàirt 2022.

How we will assess your application

You will receive an acknowledgment within two working days to confirm that Bòrd na Gàidhlig have received your application. If you do not receive this confirmation within two working days, please email tabhartas@gaidhlig.scot to ensure your application has been received.

Bòrd na Gàidhlig officers will then screen applications to ensure they comply with the rules of the fund and have provided necessary information. If your application is deemed ineligible, you will be asked to correct this within 10 working days, or your application will be declined.

All eligible applications will be assessed by a panel of Bòrd na Gàidhlig officers according to [the assessment guidance](#), and they will recommend to the Senior Management Team which applications to approve.

You will be informed of the result of your application in late February or early March 2022.

Tuilleadh fiosrachaidh

Airson tuilleadh fiosrachaidh mun a' mhaoin seo, tadhail air [làrach-lìn Bòrd na Gàidhlig](#) no cuiribh fios gu tabhartas@gaidhlig.scot.

Gheibhear fiosrachadh mu [phrìobhaideachd a thaobh ar sgeamaichean maoineachaidh air an làrach-lìn againn](#).

More information

For more information about this fund, please visit the [Bòrd na Gàidhlig website](#) or contact Bòrd na Gàidhlig at tabhartas@gaidhlig.scot.

Privacy information [relating to our funding schemes can be found on our website](#).