



**BUN-RIAGHAILTEAN
PANNAL NAM PLANAICHEAN GÀIDHLIG**

**TERMS OF REFERENCE
GAELIC PLANS PANEL**

Air aontachadh le/Approved by: Bòrd-stiùiridh / The Board

Air aontachadh air/Approved on: 15/12/2022

Ath-nuadhachadh a dhith/Review due on:

DLEASTANASAN

Às dèidh do dh'ùghdarras poblach a bhith ag eas-aontachadh ris na h-atharraichean a chaidh a mholadh air a' phlana Ghàidhlig aca, gus faighinn a-mach a bheil am mion-atharrachadh(an) a chaidh aontachadh mar thoradh air coinneamhan eadar oifigearan Bòrd na Gàidhlig agus an t-ùghdarras poblach mar a leanas:

- (a) Freagarrach gus adhartas a dhèanamh airson leasachadh na Gàidhlig taobh a-staigh an ùghdarras phoblaich aig a bheil am plana fo sgrùdadh; (Achd na Gàidhlig (Alba) 2005 5(5)(b) no
- (b) Neo-fhreagarrach air miannan Bhòrd na Gàidhlig airson a' bhuidhinn phoblaich a thoirt air adhart agus gun tèid a' chùis a chur air adhart gu Ministearan na h-Alba airson rùn (Achd na Gàidhlig (Alba) 2005 5 (5) (c))

Bidh uallach air a' phannal airson:-

- (a) A' moladh aonta a thoirt don CPG airson dreachd phlana no
- (b) A' toirt a' Phlana gu Ministearan na h-Alba airson a rèiteachadh.

BALLRACHD

Is iad buill a' Phannail :-

- Ball a' Bhùird-stiùiridh, ainmichte gach bliadhna às leth na Comataidh Poileasaidh is Goireasan (CPG)
- Ball a' Bhùird-stiùiridh, ainmichte gach bliadhna às leth na Comataidh Sgrùdaidh is Dearbhachadh (CSD)

Bidh aon de na buill den Bhòrd-stiùiridh ainmichte anns a' chathair aig a' Phannal.

CÒRAICHEAN

Faodaidh am Pannal:

- Buill a bharrachd a cho-thaghadh gus sgilean, fios agus eòlas sònraichte a thoirt dhan Phannal.

RESPONSIBILITIES

Following a public authority disagreeing with proposed modifications to their Gaelic language plan, to determine whether the modification(s) agreed as a result of meetings between officers of Bòrd na Gàidhlig and the public authority are either:

- (a) Sufficient to enable progress for Gaelic development within the public authority whose plan is under review; (Gaelic Language (Scotland) Act 2005 5 (5) (b) or
- (b) Insufficient to meet the aspirations of Bòrd na Gàidhlig for the public body to take forward and that the matter is referred to Scottish Ministers for resolution (Gaelic Language (Scotland) Act 2005 5 (5) (c))

The panel will be responsible for :-

- (a) Recommending to the PRC approval of a draft plan or
- (b) Referring the Plan to Scottish Ministers for resolution.

MEMBERSHIP

Members of the Panel are :-

- A Board member, nominated annually by the Policy and Resources Committee (PRC)
- A Board member, nominated annually by the Audit & Assurance Committee (AAC)

The Panel will be chaired by one of the nominated Board members.

RIGHTS

The Panel may:

- Co-opt additional members to provide specialist skills, knowledge and experience to the Panel.

- Comhairle shònraichte fhaighinn air stèidh ad-hoc agus sin air a phàigheadh leis a’ bhuidhinn, le ùmhlachd do chead buidseit bhon Bhòrd-stiùiridh no bhon Cheannard.
- Procure specialist ad-hoc advice at the expense of the organisation, subject to budgetary approval by the Board or Ceannard.

COINNEAMHAN

Is iad modhan na coinneamhan:

- Coinnichidh am Pannal nuair a bhios feum air gus nàdar nan aontaidhean a thathar a’ moladh a dhearbhadh .
- Feumaidh dithis bhall a’ bhùird-stiùiridh a bhith an làthair mus bi coinneamh air a meas cuòraichte – aon bho CPG agus aon bhon CSD.
- Mura bheil e comasach do bhall a’ bhùird-stiùiridh ainmichte a bhith an làthair no ma tha iad a’ nochdadh com-pàirt ann am plana a tha fo sgrùdadh, faodaidh ball eile a’ bhùird-stiùiridh bhon CPG no CSD a bhith an làthair nan àite gus am bi riochdachadh ann bho gach comataidh air a’ Phannal. Bidh aonta a dhìth bho chathraiche na comataidh iomchaidh anns an t-suidheachadh seo.
- A bharrachd air dithis bhall a’ bhùird-stiùiridh, bidh an Stiùiriche Leasachaidh agus Manaidsear Phlanaidh an làthair aig a’ Phannal mar as àbhaist.
- Gheibh am Pannal taic bhon sgioba rianachd gus coinneamhan a’ Phannail a chur air dòigh agus gus gearr-chunntas nan co-dhùnidhean a chumail.
- Thèid pàipearan a’ Phannail a sgaoileadh co-dhiù seachd latha ron choinneimh.
- Feumaidh buill a’ bhùird-stiùiridh a tha a’ nochdadh com-pàirt ann am plana Gàidhlig aig ùghdarras poblach a tha fo sgrùdadh fios a leigeil gu neach-taic rianachd a’ Phannail cho luath ’s a ghabhas agus chan fhaod iad pàirt a ghabhail anns a’ Phannal nuair a tha sgrùdadh a’ dol air adhart air an dreachd phlana sin.
- Faodaidh am pannal iarraidh air oifigich sam bith eile bhon bhuidhinn a bhith an làthair gus cuideachadh le còmhradhean air cùis shònraichte.

CLAR-AMA

MEETINGS

Procedures for meetings are:

- The Panel will meet as required to determine the nature of the proposed agreements.
- Two Board members will be present for the Panel to be quorate – one from the PRC and one from the AAC.
- If a nominated Board member is unable to attend the Panel or have a conflict of interest with a draft plan being presented, another member from either the PRC or AAC may attend in their place to ensure representation from both committees on the Panel. In this case the replacement Board members will be decided by the appropriate committee chairs.
- In addition to the two Board members, the Panel will normally be attended by the Director of Development and the Planning Manager.
- The Panel will be provided with support from the administration team to organise Panel meetings and to minute conclusions.
- Papers for the Panel will be circulated at least 7 days in advance.
- Board members with an interest in a public authority draft Gaelic language plan must declare this to the Panel administrative support officer as soon as possible and withdraw from the Panel whilst that draft plan is scrutinised.
- The Panel may ask any other officials of the organisation to attend to assist it with its discussions on any particular matter.

TIMESCALE

Bidh am Pannal ann cho fad 's a tha am Bòrd-stiùiridh The Panel will exist for as long as it is considered necessary.
a' meas gu bheil e iomchaidh.