# Bòrd na Gàidhlig

# Monitoring Report Template

Section 6(2) of the Gaelic Language (Scotland) Act 2005 enables Bòrd na Gàidhlig to require a public authority to submit a report on the extent to which it has implemented the measures set out in its plan.

This monitoring report should detail progress on:

* Commitments that have a timescale for completion for each reporting year and;
* Any details on progress on commitments that have been designated as ongoing or throughout the lifetime of the plan.

There is no requirement for public bodies to use this template. Providing evidence is submitted as detailed above, reports can be submitted in a format suitable to individual public authorities.

**Name of Organisation:**

Click or tap here to enter text.

**Date of report:**

Click or tap to enter a date.

**Reporting Period (including day/month/year):**

Click or tap here to enter text.

1. **Please provide a high-level summary of progress made in implementing your Gaelic Language Plan highlighting successes, challenges and areas for improvement.**

Click or tap here to enter text.

1. **Please provide details of commitments that have a timescale for completion in this reporting year.**

Targets for Year X: 20XX-20XX

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

1. **Please provide progress on commitments that are ongoing or throughout the lifetime of the plan.**

Ongoing Targets Progress – Year X: 20XX-20XX

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

Aim/Target: Click or tap here to enter text.

Progress: Click or tap here to enter text.

1. **Any other relevant information.**

Click or tap here to enter text.