

Support with the Taic Freumhan Coimhearsnachd 2026-28 application form

This document provides extra guidance as to what Bòrd na Gàidhlig expect as answers to questions in the application form for the Taic Freumhan Coimhearsnachd 2026-28 funding scheme.

We strongly recommend reading the [general fund guidance](#) also to find out about the rules of the scheme. You can also view [assessment guidance](#) which details how your application will be assessed.

Applications can be submitted via our Fluxx application portal at bng.fluxx.io. and the application must be submitted to Bòrd na Gàidhlig by **3pm on Wednesday 10 December 2025**. If an alternative format for the application form or any of the guidance files are required please let us know by emailing tabhartas@gaidhlig.scot and we can arrange for this.

General guidance

There are word guidelines for most of the questions to help guide how much detail you need to provide. If it is easier to use bullet points to summarise your answer feel free to do so, but ensure that there is enough detail provided.

Applications are welcomed in either Gaelic or English, although we'd encourage you to apply in Gaelic if you can.

If you have any queries about any of the questions, or require further support with completing the application form, please feel free to get in touch with us at tabhartas@gaidhlig.scot and we will do our best to assist you.

Applicant information

Applicant

Here you can choose whether you are applying as an individual or organisation. Individuals will then be asked to enter their name, or you will be asked to enter the name of the organisation you are applying on behalf of, which will be the organisation that you are associated with on Fluxx.

If your application is on behalf of a department of an organisation, you may select this here.

Contacts (for organisations)

We need to know who the best contacts are to discuss your application and your funding agreement if you are successful.

You should name at least one person here as a primary contact, but other contacts are useful and can be added, such as:

- **Primary signatory:** The person who will sign the funding agreement on behalf of the organisation if the application is successful

- Finance contact: A person to receive updates when payments are made (e.g. treasurer, finance officer)

If the contacts have registered in Fluxx, you should be able to choose them from the drop-down menu, but if not you can list them in the table below.

Working with children or vulnerable adults

We will ask you to let us know if you will be working with children or vulnerable adults as part of the project.

If you will be working with these groups, you will be required to provide a safeguarding or child protection policy or statement with your application, and you will have to let us know (later in the form) how you will ensure that those delivering the project are members of the Protecting Vulnerable Groups (PVG) scheme where they are working in a regulated role (further info available in the fund guidance).

Required policies and documents

As part of our due diligence on your application, we need several different documents from you to ensure that you can manage the grant agreement effectively if your application is successful.

Some of these documents are required and some are recommended, but please ensure that you upload the most recent version of any of these documents. Please consult the fund guidance for more information on which files are required.

If you do not upload required documents, your application may be declined without assessment.

If there are versions of the document already uploaded in Fluxx, make sure these are up-to-date (e.g. upload most recent accounts rather than last year's), and if not you can update them by choosing the "Add new version of document" icon that appears next to it.

Summary of the project

Project name

This is what we should call your project. It's best to choose a succinct but descriptive name that captures what you hope to achieve. This doesn't have to be the final name you use when the project is running, but if your application is successful this is what we shall use when publishing information.

Project summary

We are looking for a quick summary of what your project is about, what you will do and what you will achieve. This should be as succinct as possible to show us that there's a clear vision for the project and how it will benefit Gaelic usage or learning.

Where will the project take place?

We want to know where the activity of the project will happen, and for you to be as specific as you can be at this stage (e.g. Stornoway Town Hall, online via Zoom, venues across Glasgow etc.) This lets us know more about the communities that will be taking part in your project.

New or continuation project

If this is a continuation of a project we've previously funded we can assess progress so far, and we're always looking for projects to develop each year so we can achieve better value for money. Here you should let us know how you have learned from previous phases of the project and how you will achieve more this year.

Timeline

We want to know when the activity will take place. It's important that the project fits within the timeline of the fund – if the project start date is too early you might not have enough time to plan your project based on any award we provide, and if the end date is too late we might not be able to support the project in this funding round. We also use the dates to determine when you should send in your reports to us. We encourage you to be realistic with the timeline and make as much use of the timeline of the fund as you might need to deliver the project successfully.

Priorities of the fund

This is where you can tell us more about your project and how it fits with what we are looking for. You can answer each of the fund aims one-by-one or answer them all together, depending on what you prefer. Your project doesn't need to fulfil all of the aims of the fund, in some instances it is better to fulfil one aim very well rather than a bit from each aim, but try to consider if you can contribute to as many of the aims as possible.

Remember to consult [our Corporate Plan 2023-28](#) for more information on the aims that we have as an organisation, as we're more likely to fund projects that clearly help us deliver those outcomes.

Answers here should be up to 500 words, but if it's easier to outline how you meet the aims of the fund through bullet points or by linking to another supporting document please feel free to do so.

Delivering and monitoring the project

How many people will take part?

We'd like an idea of how many people will be delivering or taking part in the project to give us a sense of scale. By delivering the project we mean anyone who is involved in organising or running elements of the project (including admin, tuition, artists etc.) and by participating we mean those that receive the benefit of the project (e.g. students on a class trip, audience members, people attending a Gaelic class). We understand this will be an estimate in some cases, but your best guess will be helpful.

Project team

We want to know about who'll be involved in the project and see evidence that they can successfully deliver what you are setting out to do. Any previous experience of project delivery is a bonus, and ideally we'd like to know that the events will be led by fluent Gaelic speakers to ensure usage of the language is as high as possible. If you'd like to provide further information than can be provided in the answer here, consider attaching separate documentation and referencing this in the "Any other information" section.

How much of the project will take place in Gaelic?

We want an idea of how much the project activity will take place through the medium of Gaelic if it is funded. We appreciate in some circumstances not everything can take place in Gaelic, but the aim of the fund is to maximise Gaelic usage wherever possible.

How many sessions, events, classes?

If your project is about running repeatable activities (e.g. a series of events, classes), we want to know how many you expect to hold through the life of the project (e.g. 1 class per week = approx. 35 classes).

This gives us an idea of how many activities will take place with our funding if your application is successful.

Targets

We ask all projects to evaluate progress after project completion, so here we'd like an idea of how you will assess your progress as your project develops. You can set targets at this stage, or say what result or outcomes you expect will happen because of it.

If your application is successful, these targets will be included in your letter of offer and we'll compare your progress at the end of the project to what you hoped to achieve here.

How you will gather feedback

It's important to us that you gather feedback from project participants as to how the project encouraged them to use or learn Gaelic, so that we know that the projects we fund are achieving our aims and to know more about what things we should fund in future. Here we'd like you to let us know how you will engage with participants (through surveys, focus groups or feedback forms for example) and get that information for us. This should also help you plan for projects in the future.

Finance

Total costs

What will be the overall cost of your project, including all costs and in-kind support. This gives us a sense of the scale of your project.

Funding request

This is the sum that you are requesting from Bòrd na Gàidhlig and what we will use to assess your application. Organisations may request up to £5,000 for projects lasting up to 12 months, or £10,000 for projects lasting over 12 months, and individuals may request up to £5,000 regardless of the project timeframe.

Remember that we can only fund up to 80% of total project costs or your application might be rejected without assessment. The lower the percentage of total costs that you request the better your application is likely to score.

Income/expenditure

Here we want to know more about the different items you are expecting to spend money on, and where funding will come from. We understand that these can change over time, but if you can be as specific as you can that will assist us in assessing the application.

In-kind support is allowed, and if there is something that is being contributed as in-kind (such as volunteer time) we'd ask you to include the monetary value of this in both the income and expenditure columns so that they match up.

It's important that the planned total expenditure and planned total income are the same, as we can't provide more funding than is required and if a project looks as though it will not have enough income we can't support it either.

If it's easier for you to use a different format (such as an Excel spreadsheet) you can use this instead of the table here.

Notes on the budget

If there's anything you would like to let us know or explain further about the budget that couldn't fit on the table please let us know here.

Environment, Equalities, Diversity & Inclusion

As a public body we have a duty to promote environmental sustainability, opportunities for young people who are, or have been, in care and to ensure projects are open to people of all backgrounds. In this question we want you to consider how your project would impact on these three areas and what you can do to help.

You can find out more from [Culture for Climate Scotland](#) about how to reduce your carbon emissions and tools for analysing and reporting on your efforts.

You can find out more about our duties to support children who are, or have been, in care [on the website for CELCIS – Centre for Excellence for Children's Care and Protection](#).

You can find a template Equality, Diversity and Inclusion policy [on ACAS' website here](#).

If you don't believe these elements are relevant to your project, please consider why this is the case and include this information in this box, as a lack of appropriate consideration can affect your application's scoring.

Acknowledging funding support

As a public body it's important to us that the public know where our funding is spent, and that's why it's important that you acknowledge where appropriate that Bòrd na Gàidhlig provided funding for your project. Here we're asking for you to explain how you intend to do this (and comprehensive guidance is available [in our Acknowledgment Guidance](#) as to what we'd expect).

Further information

If there's anything else that you would like to tell us about your proposed project or to clarify in the application you can use this box. You don't need to complete this, and can include as much info as possible. Remember that if you want to include other supporting documents that these can be uploaded in the documents section at the end.

Confirmation

This section is to ask you to confirm that you have complied with the rules of the scheme and that you are satisfied with how your information will be processed.

You will also be asked to confirm that you will comply with the Scottish Government's Fair Work First policies if your application is successful.

Further [guidance as to how Bòrd na Gàidhlig is implementing the Fair Work First policy is available here](#), and [guidance from the Scottish Government on the policy is available here](#).

You must confirm this, or we will be unable to assess your application.

You will also be asked how you heard about the fund, which is an optional question, to help us consider how we are reaching potential applicants.

If you have any queries about any of the questions, or require further support with completing the application form, please feel free to get in touch with us at tabhartas@gaidhlig.scot and we will do our best to assist you.

File history

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